



# Colchester School District

Administrative Offices, 125 Laker Lane, PO Box 27, Colchester, Vermont 05446  
Phone: (802) 264-5999 • [www.csdvt.org](http://www.csdvt.org) • Fax: (802) 863-4774

---

## MEMO

**To:** Building Administrators  
**CC:** Amy Minor  
**From:** George A. Trieb, Jr.  
**Subject:** School Operating Budgets – FY'20  
**Date:** November 26, 2018

I am attaching historical actual expenditure figures for the past several years. Kim Lamothe recently distributed this year's budget as well. This information should be helpful in preparing your budget for next year. The total budget amounts for the upcoming fiscal year have increased slightly. This may change as we move through the process. The total operating budget amounts by school are as follows:

School	Budget (\$)
CHS	\$297,000
CMS	\$160,000
MBS	\$156,000
PPS	\$69,000
UMS	\$69,000
Total	\$751,000

Please review your budget history and current budget and allocate your dollars for the upcoming year. Write on the reports where you would like the dollars allocated. If you choose to use a spreadsheet or alternative method, please make sure that you clearly identify all budget allocations by function, object and account number. It is important that I receive this information back no later than November 20<sup>th</sup>.

Please call with any questions/concerns.

Thanks.

---

**Amy Minor**  
Superintendent  
of Schools

**George A. Trieb, Jr.**  
Business & Operations  
Manager

**Carrie Lutz**  
Director of Student  
Support Services

**Gwendolyn Carmolli**  
Director of Curriculum  
& Instruction