

## COLCHESTER SCHOOL DISTRICT

Board of Education Meeting  
Colchester High School Media Center

Tuesday, September 4, 2018  
7:00 p.m. (General Session)

### MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, September 4, 2018 at the Colchester High School Media Center. Those in attendance were Board Chair Mike Rogers; Directors: Lincoln White, Craig Kieny, Curt Taylor and Lindsey Cox; Student Board Member Sophia Brigante; Superintendent Amy Minor; Business and Operations Manager George Trieb; Director of Special Education Carrie Lutz; Director of Curriculum and Instruction Gwen Carmolli; and Principal Michele Cote

There were 5 audience members.

#### **I. Call to Order and Pledge of Allegiance**

Board Chair Mike Rogers called the meeting to order at 7:00 p.m. Board Chair Rogers led in the Pledge of Allegiance.

#### **II. Citizen Participation**

None.

#### **III. Report from Building Principals**

**Information**

CMS Principal Michele Cote shared that the middle school had a successful Smart Start designed to welcome new 6<sup>th</sup> graders. They are working to better connect students and teachers among all three grade levels. The administration realizes the importance of community building to ensure that every student has an advocate. This concept is the basis for their Teacher Advisory (TA) structure which is a set group of approximately 16 students who meet every day for 20 minutes. This TA time is designed to develop a small community within a bigger school community. At CMS's upcoming open house, parents will have the opportunity to meet their student's TA and talk about the role they will play throughout the upcoming school year.

#### **IV. Year End Financial Report**

**Information**

Business and Operations Manager George Trieb provided the board with a review of the FY'18 year-end financial report. The district ended the year with a surplus of \$538,373. He went into further detail about revenue and expenses explaining why some areas came in over or under the projected amount.

#### **V. Second and Final Reading of Facility Usage and Rental Policy: H3**

**Action**

Based on feedback and recommendations from the board, Superintendent Amy Minor and Business and Operations Manager George Trieb outlined the changes made since the first reading.

*Director White moved to approve the second and final reading of the Facility Usage and Rental Policy, seconded by Director Taylor. The motion passed unanimously, 5-0.*

**VI. Update on Blakely Road and Laker Lane Intersection Project** **Information**

Superintendent Amy Minor and Business and Operations Manager George Trieb provided the board with the draft ballot language that voters will see in November regarding rights and easement to the Town of Colchester for the purpose of roadway widening to accommodate the addition of new turn lanes. The language is also in the process of being reviewed by VTrans to ensure that it will meet the Federal Relocation Act requirements.

**VII. Approval of Personnel Consent Agenda** **Action**

The following Personnel Consent Agenda was presented for September 4, 2018.

**PERSONNEL CONSENT AGENDA**

**Board Date: September 4, 2018**

**Licensed Employees (Teacher/Administrator)**

<b>Contract Type</b>	<b>First Name</b>	<b>Last Name</b>	<b>Category</b>	<b>Position</b>	<b>FTE/Hours</b>	<b>Building</b>	<b>Agenda Information</b>	<b>Person Replacing</b>	<b>Budgeted</b>	<b>Admin Support</b>
Teacher	Meg	Hershman	Leave of Absence	Elementary Education Teacher	1.0 FTE	PPS	Request Leave of Absence approximately March 2019 - through the end of the 18/19 SY			
Teacher	Lindsay	Lesage	New Hire	Elementary Education Teacher, Long-Term Substitute	1.0 FTE	PPS	Request to Hire	Mary Geibel	Yes	Yes

**Non-Licensed Employees (Support Staff), Informational**

<b>Contract Type</b>	<b>First Name</b>	<b>Last Name</b>	<b>Category</b>	<b>Position</b>	<b>FTE/Hours</b>	<b>Building</b>	<b>Agenda Information</b>	<b>Person Replacing</b>	<b>Budgeted</b>	<b>Admin Support</b>
Co-Curricular	Treg	Vroegop	New Hire	Girls B Soccer Coach		CMS	Notice of Hire	Haley Koperski	Yes	Yes
Support Staff	Natasha	Halverson	End of Employment	Paraeducator-Special Education	32.5 hr	CHS	Notice of End of Employment			Yes
Support Staff	Sandra	Boyd	Leave of Absence	Custodian	40.0 hr	MBS	Request Leave of Absence Sep 5 - Mar 5			
Support Staff	Michelle	Krause	Leave of Absence	Paraeducator - Special Education	16.25 hr	CHS	Request Leave of Absence beginning September 4, 2018			
Support Staff	Joanne	Beaubien	New Hire	Paraeducator - ELL	32.5 hr	CMS	Notice of Hire	Bria Yazic	Yes	Yes
Support Staff	Laurie	Cousineau	New Hire	Paraeducator- Special Education	32.5 hr	PPS	Notice of Hire	Cindel Otto	Yes	Yes
Support Staff	Micaela	Flagg	New Hire	Paraeducator-SPED/Paraeducator	16.25/16.25	PPS	Notice of Hire	Julie Brigante	Yes	Yes
Support Staff	Cynthia	Kuenzi	New Hire	Autism Interventionist	35.0 hr	MBS	Notice of Hire	Cynthia Kuenzi	Yes	Yes
Support Staff	Marissa	McGrath	New Hire	Autism Interventionist	35.0 hr	CMS	Notice of Hire	New	No	Yes
Support Staff	Skylar	Rogers	New Hire	Paraeducator - Special Education	32.5 hr	PPS	Notice of Hire	Crystal Nerbak	Yes	Yes
Support Staff	Kathryn	Valiquette	New Hire	Food Service Worker	27.5 hr	CMS	Notice of Hire	Wendy Colgrove	Yes	Yes

*Director Kieny moved to approve the personnel consent agenda as provided, seconded by Director Cox. The motion passed unanimously, 4-0 with Board Chair Mike Rogers abstaining.*

**VIII. Approval of Minutes: August 21, 2018**

**Action**

*Director Cox moved to approve the minutes of August 21, 2018, seconded by Director Taylor. The motion passed unanimously, 5-0.*

**IX. Board/Administration Communication, Correspondence, Committee Reports**

**Information**

- Director of Curriculum and Assessment Gwen Carmolli provided the board with a list of professional development trainings that the faculty and staff have participated in.
- Superintendent Minor gave an update on enrollment. Director of Special Education Carrie Lutz also updated the board of special education enrollment.
- Superintendent Minor gave an overview of the Opening Ceremony for faculty and staff.
- The Board discussed potential agenda items for the board retreat which has been rescheduled for October 30<sup>th</sup>.

**X. Possible Future Agenda Items**

**Information**

**Future Meetings:**

- Discipline Policies
- School Reports
- District Nursing Report
- SBAC Results
- Special Education Funding

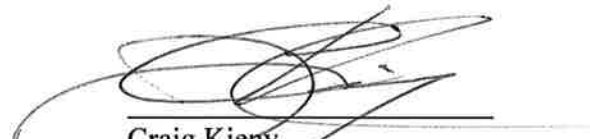
**XI. Adjournment**

*Director Taylor made a motion to adjourn at 7:47 pm, seconded by Director Cox. The motion passed unanimously, 5-0.*

Recorder:

  
Meghan Baule  
Recording Secretary

Board Clerk:

  
Craig Kieny  
Board Clerk