

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
Colchester High School Media Center

Tuesday, February 5, 2019
7:00 p.m.

MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, February 5, 2019, at the Colchester High School Media Center. Those in attendance were Board Chair Mike Rogers; Directors: Craig Kieny, Curt Taylor, and Lindsey Cox; Superintendent Amy Minor; Business and Operations Manager George Trieb; Director of Special Education Carrie Lutz; Director of Curriculum and Instruction Gwen Carmolli; and Principals Heather Baron and Jordan Burke.

There were 5 audience members.

I. Call to Order and Pledge of Allegiance

Board Chair Mike Rogers called the meeting to order at 7:02 p.m. and led in the Pledge of Allegiance.

II. Citizen Participation

None.

III. Positive Behavior Interventions and Support (PBIS) Presentation Part II Information

This presentation was part two of a three-part series about the use of Positive Behavior Interventions and Supports (PBIS) at the elementary schools in the district. Malletts Bay School Principal Jordan Burke talked more about the set of systems that make up the universal PBIS framework. She explained that a cornerstone of the program is explicitly defining, teaching, and reinforcing three school-wide common expectations to students. The expectations are positively stated using simple, student-friendly language. All schools use visible signage to serve as a prompt to teach and remind expectations. Among the three elementary buildings, the signs are all similar but each school uses their own colors, mascot, and themes.

MBS Behavior Specialist Jayme Gaudet explained how adults in the building acknowledge positive behavior. She clarified that staff will correct behavior when necessary, however, they also focus on looking for positive things that are happening with the individual or group needing the correction. She spoke about the tangible rewards that accompany positive acknowledgment. MBS uses osprey tokens, PPS uses warm fuzzies, and UMS uses champ bands.

Board Chair Rogers asked how families are informed of PBIS. Principal Burke stated they use several platforms to reach families including the website, printed brochures, emailed newsletters, and in-person parent nights.

IV. Quarterly Financial and Special Education Reports Information

Business and Operations Manager George Trieb reported that revenue and expenditures are tracking mostly as expected and should the current spending trend continue, the district would expect a slight

surplus of \$91,477. The district has spent 42.73% of the budget versus spending 44.97% last year at this time. The district's total commitments to date are 73.58% versus 75.09% last year.

Special Education Director Carrie Lutz reported that the numbers for special education are roughly the same as the October report. She pointed out that although the numbers are the same, it is actually a different cohort of students due to students moving in and out. Her department has made some staffing additions but they are still struggling to hire support staff. She added that this is a common issue for districts in our area.

V. Second Reading of Student Conduct and Discipline Policy: F1 **Action**

The board reviewed the new Student Conduct and Discipline Policy which now also encompasses the Student Suspension Policy (F33). They asked some clarifying questions and had some recommended edits. The policy will be brought back for a third reading.

Director Kieny moved to approve the second reading of the Student Conduct and Discipline Policy: F1, seconded by Director Taylor. The motion passed unanimously, 4-0.

VI. Approval of Personnel Consent Agenda **Action**

The following Personnel Consent Agenda was presented for February 5, 2019.

DRAFT

PERSONNEL CONSENT AGENDA
Board Date: February 5, 2019 Revised

Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Teacher	Jessica	Murray	Leave of Absence	504 Teacher	1.0 FTE	CHS	Request Leave of Absence from May 6, 2019 to June 30, 2019			
Teacher	Patrick	Martin	New Hire	Elementary Teacher, Long-Term Substitute	1.0 FTE	CMS	Request to Hire	Kylie Nehrebauer	Yes	Yes
Teacher	Richard	Sherman	New Hire	Music Teacher, Long-Term Substitute	1.0 FTE	CMS	Request to Hire	Bridgette Tozzi	Yes	Yes

Non-Licensed Employees (Support Staff), Informational

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Co-Curricular	Morgan	Samler	New Hire	Nordic Skiing, Girls Varsity Coach		CHS	Notice of Hire	Ethan Goss	Yes	Yes
Co-Curricular	Richard	Sherman	New Hire	Show Choir Facilitator		CMS	Notice of Hire	Bridgette Tozzi	Yes	Yes
Support Staff	Lynn	Brennan	End of Employment	Medicaid Coordinator/Administrative Assistant - SPED	32.0 hr	CO	Notice of End of Employment			Yes
Support Staff	Jody	Wright	End of Employment	Paraeducator - Special Education	32.5 hr	CHS	Notice of End of Employment			Yes
Support Staff	Katie	Bilodeau	New Hire	Paraeducator - Special Education	32.5 hr	MBS	Notice of Hire		Yes	Yes
Support Staff	Heather	Sumner	New Hire	Paraeducator - Bus	5.0 hr	MBS	Notice of Hire	Jessica McSweeney	Yes	Yes
Support Staff	Pamela	Wadsworth	New Hire	Paraeducator - Special Education	32.5 hr	CMS	Notice of Hire	Wilson Korth	Yes	Yes

The board had some questions related to an item on the Personnel Consent Agenda and requested to table the motion until it could be discussed in executive session.

VII. Approval of Minutes: January 22, 2019 Action

Director Taylor moved to approve the minutes of January 22, 2019, seconded by Director Cox. The motion passed unanimously, 4-0.

VIII. Approval of Minutes: February 1, 2019 Action

Director Cox moved to approve the minutes of February 1, 2019, seconded by Director Taylor. The motion passed unanimously, 4-0.

IX. Approval of Minutes: February 4, 2019 Action

Director Kieny moved to approve the minutes of February 4, 2019, seconded by Director Taylor. The motion passed unanimously, 4-0.

X. Board/Administration Communication, Correspondence, Committee Reports Information

- The district hosted 18 educators from area school districts and the Vermont Agency of Education for an Integrated Field Review. Superintendent Minor is waiting for the finalized report and will bring it back to the board when it is received.

XI. Possible Future Agenda Items Information

Future Meetings:

- Positive Behavior Interventions and Supports Part III
- Communication Survey Results
- eFinance Update
- CSD Calendar 2019-2020
- Strategic Plan

XII. Executive Session

Director Cox moved to enter executive session at 7:58 to discuss a personnel matter, seconded by Director Kieny. The motion passed unanimously, 4-0.

Director Cox moved to exit executive session at 8:22 p.m., seconded by Director Kieny. The motion passed unanimously, 4-0.

Director Kieny moved to approve the Personnel Consent Agenda as provided, seconded by Director Taylor. The motion passed 3-1 with Board Chair Rogers voting against.

XIII. Adjournment

Board Chair Rogers made a motion to adjourn at 8:25 p.m., seconded by Director Taylor. The motion passed unanimously, 4-0.

Recorder:

Board Clerk:

Meghan Baule
Recording Secretary

Craig Kieny
Board Clerk

DRAFT