

**COLCHESTER SCHOOL DISTRICT****POLICY: ANNUAL SCHOOL REPORT****DATE ADOPTED:** August 19, 2003**POLICY STATEMENT**

It is the policy of the Colchester School District to develop and use the annual school report to communicate with the public about the effectiveness of educational programs and about how resources are utilized to improve student achievement. The annual report is intended to be an accountability instrument and a communication tool for delivering factual information broadly throughout the community and to initiate formal and informal opportunities for community members to become involved with their local schools.

Date Warned: August 1, 2003  
First Reading: August 5, 2003  
Second Reading: August 19, 2003

## **PROCEDURAL GUIDELINES**

The Superintendent by October will recommend for the Board's approval a format and modes of distribution that are easily understandable and accessible to the general public. The Principal, in collaboration with the Superintendent, will work with other school personnel to prepare an annual school report of student performance. A distribution system for the annual report should take advantage of all modes of communication including but not limited to:

1. School Report Night(s)/Day(s)
2. Local School/Town Report(s)
3. Internet/World Wide Web Site
4. Media (daily/weekly newspaper or radio)
5. School Newsletter(s)
6. Presentation(s) to Community Organizations
7. Cable TV

Under no circumstances will reporting of student assessment results reveal personally-identifiable information on individual students. The school report will include information about:

1. progress toward achieving learning standards from the most recent measures taken;
2. health and social well-being of children in the School District;
3. progress toward meeting the goals of the annual action plan;
4. other statistics about the school and community that will create a context for examining student performance; this may include community issues such as dropout, transfer, and retention rates, course enrollment patterns, gender differences, student poverty, and access to technology;
5. early reading instruction provided under V.S.A. Title 16 § 2903;
6. early care and education opportunities available to children;
7. community support available to families;
8. a description of how the school ensures that each student receives appropriate career counseling and program information regarding availability of education and apprenticeship program offerings at technical centers;
9. how student performance results are used to develop school programs;
10. student attendance, including unexcused absences and student discipline;
11. how the school budget supports the annual action plan goals and objectives, and other long-range plans;
12. any additional information as appropriate.

In addition, the school report for secondary schools will include:

1. data describing student participation in technical education, regional job opportunities and the number of graduates from the previous year who have entered post-secondary education, the military and the job market;
2. drop out and graduation rates.