



PRINCIPAL  
Chris Antonicci

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## REQUEST FOR STUDENT RECORDS

DATE: \_\_\_\_\_

\_\_\_ The following student is considering registering at our school. **(Please fax preliminary records)**

\_\_\_ The following student will be registering at our school on \_\_\_\_\_. **(Please fax preliminary records and send permanent file)**

\_\_\_ The following student has already registered with our school on \_\_\_\_\_. **(Please send permanent file)**

\_\_\_\_\_  
STUDENT'S NAME

\_\_\_\_\_  
DATE OF BIRTH

\_\_\_\_\_  
GRADE

Previous School Name \_\_\_\_\_

Previous School Address \_\_\_\_\_

Previous School Phone Number \_\_\_\_\_ Previous School Fax Number \_\_\_\_\_

### Records Should Include:

- Birth Certificate   
  Guardianship/Custodial Records   
  Current Grades   
  Transcript  
 Discipline Records   
  Special Education Records   
  Health Record   
  Test Scores  
 VT State ID Student # \_\_\_\_\_

SPECIAL COMMENTS / NOTES / REQUESTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

REGISTRAR'S SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

According to the Final Regulation-Family Education Rights and Privacy Act (Buckley Amendment) dated June 17, 1976, **it is no longer necessary to obtain written consent from the parent/guardian to release records between schools.** It states that "school officials, including teachers within the educational institution and officials of other schools in school systems in which the student may intend to enroll, may receive a student's records without written consent for such a release".