

Special Education Department

Evidence Collection: Informal Observation Form

(To be completed by Administrator during unannounced observation of short duration [up to 20 minutes]).

A copy is given to the teacher within two school days of the observation.

<p>Domain 5a: Demonstrating Effective Case Management Skills Paperwork, monitoring, development of EP and IEP</p>	<p>Domain 5b: Due Process Knowledge/implementation of SPED laws/regs</p>
<p>Domain 5c: Testing and Assessment Planning for/administering test measures, interpreting data, report writing, communicating results</p>	<p>Domain 5d: Supervision of Educational Assistants Daily management and annual performance evaluations</p>

Special Education Department: Evidence Collection: Informal Observation Form (continued)

Domain 5c: Consultation

Obtaining/providing consultation, collaborating

Domain 5f: Knowledge of and Skills Specific to Qualifying Disabilities

Services, goals, objectives, accommodations, curriculum, state standards, eval. plans and reports, integrating students, advocating for inclusion

Name of teacher:

Name of observer/date:

Conference requested (if checked)