

Sample Professional Development Plan #2

John Doe	September 2009
Name	Date
Grade K	PPS
Teaching Assignment	School

Step One - Focus Domain: (Please Circle One)

Domain One: Planning and Preparation

Domain Three: Instruction

Domain Two: Classroom Environment

Domain Four: Professional Responsibilities

Domain Five (a – f): Special Education Department

Demonstrating Effective Case Management Skills
Due Process
Testing/Assessment

Supervision of Educational Instructional Assistants
Consultation
Knowledge and Skill Specific to Qualifying Disabilities

Domain Six (a-e): Nursing Department

Planning and Preparation
The Environment
Delivery of Service
Professional Responsibilities

Focus Component (Select One): 3b: Questioning and Discussion

Target Level of Performance: Distinguished

Step Two - Summarize Current Level of Performance: (This is your baseline/starting point in your focus component; you will not be evaluated on this. This is a basic overview of where you are and where you want to go.)

Step 2a: I am in the proficient component level: “Teacher’s use of questioning and discussion techniques reflects high-level questions, true discussion, and full participation by all students.” I want to be in the distinguished level in this component: “Students formulate many of the high-level questions and assume responsibility for the participation of all students in the discussion.” This component level, when improved would directly benefit my students.

Step 2b: The distinguished level of 3b is about what students will do. I must first learn about how to frame high-level questions and incorporate this into existing lessons. I want students to think about the questions I ask them and they encounter in their “reading”. Since there is no such thing as a bad question, I will help them think about “Good-Better-Best” questions loosely modeling Bloom’s Taxonomy. The best questions are the ones that make the students think the hardest, good questions have an easy answer.

Step Three - Complete Column One and Column Two prior to presenting the plan to the administrator for suggestions, support and approval. Once approved, throughout the year document in Column Three the evidence of plan implementation and demonstration of completion. Submit evidence/artifacts to the administrator when completed.

Column One	Column Two	Column Three
<p>Targets: Select target level(s) of performance from the focus component.</p>	<p>Step(s): Outline the steps necessary to achieve the target level(s) of performance including timeline.</p>	<p>Evidence: Document and attach hard copies to validate completion.</p>
<p>“Students formulate many of the high-level questions and assume responsibility for the participation of all students in the discussion.”</p>	<ul style="list-style-type: none"> -Children will make 3 paper flags each labeled for question types. They’ll hold up flags when asked to identify a question type. -I will create sentence strips containing questions. Students will drop them in the correct bin of three labeled “Good”, “Better”, “Best”. -Students will be invited to find questions in their story books and label them accordingly. -I will choose one lesson per day to embed above activities -Make class roster for students to put “X” in for students who contribute a question -Model checking process 	<ul style="list-style-type: none"> -Correct flags being waved/records, checklists kept -Sentence strips placed in the correct bins/records, checklists kept -Student story copies, with underlining completed -Questions students pose orally which I can capture -Lesson plans for above activities -Completed student checklists -Lesson plan of direct teach lesson -video -photograph of bulletin board

Administrator Summative Comments as to Completion of Goal:

Based upon your submitted evidence, your plan was successfully completed.

A discussion based on the Professional Development Plan took place. This form completes the Professional Development Plan. The teacher’s signature represents that they received a copy and does not represent agreement.

Check appropriate box:

Goal met Goal Unmet

Teacher’s signature: _____

Date: _____

Administrator’s signature: _____

Date: _____