

Colchester School Board

Meeting Agenda and Packet

May 17, 2022

**Colchester School District
Board of Education Meeting
May 17, 2022 - 7:00 P.M.
Colchester High School Library**

Agenda

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| I. | Call to Order | |
| II. | Citizen Participation* | |
| III. | Hear CMS Presentation: New England League of Middle Schools Review | Information |
| IV. | Hear DEI Coordinator Presentation: Year End Review | Information |
| V. | Approval of Consent Agenda | Action |
| VI. | Approval of Meeting Minutes: May 3, 2022 | Action |
| VII. | Board/Administration Communication, Correspondence, Committee Reports | Information |
| VIII. | Future Agenda Items | Information |
| IX. | Adjournment | |

***Meeting Participation and Viewing Options**

Meetings are open to the public unless warned otherwise. Colchester citizens have an opportunity to speak or comment on any items listed on the agenda. For topics not listed on the agenda, public comment can be made during the Citizen's Participation agenda item. Please review the Public Comment Rules listed at www.csdvt.org/schoolboard prior to the meeting. If not attending in person, citizens may also participate in the meeting by emailing a prerecorded message to schoolboard@colchesters.org with "Citizens Participation" listed in the subject line. It must be received by noon on the day of the meeting, include your full name and phone number, and follow the Public Comment Rules. LCATV will provide live stream coverage via: www.lcatv.org/live-stream-3.

CONSENT AGENDA

Board Meeting Date: May 3, 2022

Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Teacher	Jennifer	Hoenigsberg	Transfer	ELL Teacher	.50 FTE	MBS	Request to Transfer	Erika Merrell	Yes	Yes
Teacher	Nicole	Hamblet	New Hire	Elementary Teacher	1.0 FTE	MBS	Request to Hire	Gregg Galati	Yes	Yes
Teacher	Andrew	Diemar	New Hire	6th Grade Humanities Teacher	1.0 FTE	CMS	Request to Hire	Amy Kreiger	Yes	Yes
Teacher	Erica	Ouellette	New Hire	PE Teacher	1.0 FTE	UMS	Request to Hire	Kaian Richards-Wilkes	Yes	Yes
Teacher	Leslie	Drew	New Hire	Special Educator	1.0 FTE	CMS	Request to Hire	Ian Parker	Yes	Yes
Teacher	Brooke	Morse	New Hire	Elementary Teacher	1.0 FTE	UMS	Request to Hire	Courtney Thomas	Yes	Yes
Teacher	Tim	Lynch	Leave of Absence	Math Teacher	1.0 FTE	CHS	Request Leave of Absence for June 2022			

Non-Licensed Employees (Support Staff), Board Approval Required

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support

Non-Licensed Employees (Support Staff), Informational

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Support Staff	Sandra	Boyd	Resignation	Custodial Manager	40.00	DW	Notice of Resignation			
Support Staff	Noah	Patnode	New Hire	Paraeducator	32.50	CMS	Notice of Hire	Open Position	Yes	Yes
Support Staff	Kevin	Kennett	Termination	Paraeducator	32.50	CHS	Notice of Termination			
Support Staff	Helen	Dunn	Resignation	Behavior Interventionist	35.00	CAP	Notice of Resignation			
Support Staff	Carrie	Napolitan	Resignation	Food Service Worker	25.00	MBS	Notice of Resignation			

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
Colchester High School Library

Tuesday, May 3, 2022
7:00 p.m.

MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, May 3, 2022, in the Colchester High School Library. Board members in attendance were Board Chair Lindsey Cox, Board Directors Nic Longo, Ben Yousey-Hindes, Laurie Kigonya, and Felix Anderson, and Student Board Representative Gloria Kigonya. District administrators in attendance included Superintendent Amy Minor, Business and Operations Manager George Trieb, Director of Curriculum Gwendolyn Carmolli, and Director of Student Support Services Carrie Lutz. There were no audience members.

I. Call to Order & Pledge of Allegiance

Board Chair Lindsey Cox called the meeting to order at 7:00 p.m. and led in the Pledge of Allegiance.

II. Citizen Participation

None.

III. Approval of Purchase for Classroom Audio Amplification System

Action

The district has been working with the University of Vermont and Dr. Margaret Overman, an educational audiologist, to explore universal classroom supports for auditory processing and attention. Director of Student Support Services, Carrie Lutz, explained how the district is hoping to use federal grant dollars to outfit each classroom in the district with an auditory system to amplify the teacher's voice. Not only will it increase the access of learners with auditory or attention challenges, but the improvements will benefit all learners. Audio amplification systems allow students to hear more clearly throughout the classroom and reduce the amount of repetition and missed instruction. After comparing two systems with Dr. Overman, Ms. Lutz recommended moving forward with the product from Phonak as it will best meet the needs of the district at a lower per-unit price.

Director Yousey-Hindes moved to approve the recommended purchase for classroom audio amplification systems as provided and authorized the Director of Student Support Services to finalize the necessary purchase and grant paperwork for the purchase. The motion passed unanimously.

IV. Approval of Consolidated Federal Programs & IDEA-B Grant and Assurances

Action

Director of Curriculum and Instruction, Gwen Carmolli, and Director of Special Education, Carrie Lutz, provided an overview of the official allocations for the Consolidated Federal Programs Grant and the IDEA-B Grant. To apply for these funds, the district must assure that it will comply with federal regulations.

Director Longo moved to authorize the Superintendent to sign the attached assurances and submit the Consolidated Federal Program IDEA-B grants by June 30, 2022. The motion passed unanimously.

V. Hear Quarterly Financial Report **Information**

Business and Operations Manager, George Trieb, provided an overview of the year-to-date financial report for the district. Revenue and expenditures are tracking mostly as expected. He explained that if the current spending trend continues, the district should expect a slight surplus of \$472,855.

VI. Approval of Proposed 2021-2022 Calendar Change **Action**

Vermont statute requires school districts to provide 175 learning days for students. Colchester's school calendar contains an additional student day for a total of 176 student days. This year, because of emergency closings/snow days, the 176th student day now falls on a Monday. A recommendation was made to convert that 176th student day into an in-service day for teachers and educational support staff, allowing students to end the year on a Friday. Teachers would use Monday to finish grading and close out the school year.

Director Anderson moved to authorize the Superintendent to take the necessary steps to make Friday, June 10 the last day of school for students and to convert Monday, June 13 to an in-service day for teachers and educational support staff. The motion passed unanimously.

VII. Approval of Consent Agenda **Action**

The following Consent Agenda was reviewed by the board. The board had personnel questions regarding the consent agenda that warranted a discussion in executive session. With executive session already on the agenda at the end of the meeting, Board Chair Cox tabled the motion to approve or deny the consent agenda.

CONSENT AGENDA

Board Meeting Date: May 3, 2022

REVISED

Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Teacher	Ellen	Knowles	Resignation	Speech Language Pathologist	0.60	MBS (PREK)	Request to End Employment 6/30/2022			
Teacher	Gregg	Galati	Transfer	Title I Math Teacher	1.00	MBS	Request to Transfer	Mark Winchester	Yes	Yes
Teacher	Ian	Parker	Resignation	Special Education Teacher	1.00	CMS	Request to End Employment 6/30/2022			
Teacher	Daniel	Leonard	New Hire	General Music/Chorus Teacher	1.00	CMS	Request to Hire	Bridgette Tozzi	Yes	Yes
Teacher	Ashley	Leclerc-Pellerin	New Hire	Speech Language Pathologist	1.00	PPS & MBS (PREK)	Request to Hire	New Position / Ellen Knowles	Yes	Yes
Teacher	Courtney	Thomas	Leave of Absence	Elementary Teacher	1.00	UMS	Request Leave of Absence For 2022/2023 School Year			
Teacher	Courtney	Thomas	New Hire	Math Interventionist	0.50	UMS	Request to Hire	New Position	Yes	Yes
Teacher	Amanda	Bloom	New Hire	Elementary Teacher	1.00	PPS	Request to Hire	Kelly Ryan	Yes	Yes
Teacher	Megan	Tighe	New Hire	Special Education Teacher	1.00	MBS	Request to Hire	Deanna Walker-Cook	Yes	Yes
Teacher	Alex	Wells	Resignation	School Psychologist	1.00	DW	Request to End Employment 6/30/2022			
Teacher	William	Albright	Resignation	Art Teacher	1.00	CMS	Request to End Employment 6/30/2022			
Teacher	Michael	Bjella	New Hire	General Music/Band Teacher	1.00	CMS	Request to Hire	Emily Desautels	Yes	Yes
Teacher	Suzanne	Abbott	New Hire	School Nurse	1.00	PPS	Request to Hire	Lindsey Campion	Yes	Yes
Admin	Jean	Shea	New Hire	Director of Instructional Support Services	1.00	DW	Notice of Hire	New Position	Yes	Yes
Teacher	Jessica	Murray	Resignation	504 Coordinator	1.00	CHS	Request to End Employment 6/30/2022			

Non-Licensed Employees (Support Staff), Board Approval Required

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Support Staff	Jerrica	Robare	Leave of Absence	Paraeducator	32.50	CMS	Request leave of absence May 10, 2022 - May 18, 2022			

Non-Licensed Employees (Support Staff), Informational

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Individual Contract	Jayne	Gaudet	New Hire	SEL Coordinator	1.00	DW	Notice of Hire	New Position	Yes	Yes
Support Staff	Allison	McCuin	New Hire	Food Service Worker	22.50	CMS	Notice of Hire	Donna Thompson	Yes	Yes
Support Staff	Henry	Makuba	Resignation	Custodian	40.00	UMS	Notice of Resignation			

VIII. Approval of Meeting Minutes: April 5, 2022 **Action**

Director Kigonya moved to approve the minutes from the meeting held on April 5, 2022. The motion passed unanimously.

IX. Approval of Special Meeting Minutes: April 26, 2022 **Action**

Director Anderson moved to approve the special meeting minutes from the meeting held on April 26, 2022. The motion passed unanimously.

X. Board/Administration Communication, Correspondence, Committee Reports **Informational**

- The CSD Art Show will be held in the CHS gym next week, May 9-13.
- CHS is honored and privileged to host the Vermont All-State Music Festival and its approximately 350 participants from around the state at the end of the week.
- The renovations at the new Colchester Alternative Program are well underway and on schedule to be ready to receive students in August.
- Superintendent Amy Minor and Director of Student Support Services Carrie Lutz are both serving on the interview committee for the next director of the Burlington Technical Center.
- The board will need to decide a date for an upcoming retreat focused on district facility needs.

XI. Future Agenda Items **Informational**

- Board Meeting Calendar and Retreat Dates
- Summer Student Programs
- Kindergarten Enrollment Update
- Policy Work

XII. Executive Session to Discuss Negotiations and a Personnel Matter **Action**

Director Yousey-Hindes moved to enter executive session at 7:44 p.m. to discuss negotiations and a personnel matter.

Director Kigonya moved to exit executive session at 8:21 p.m.

Director Longo moved to approve the licensed employee changes and to deny the non-licensed employee board approval section of the Consent Agenda dated May 2, 2022.

XIII. Adjournment

Director Anderson moved to adjourn at 8:25 p.m. The motion passed unanimously.

Recorder:

Board Clerk:

Meghan Baule
Recording Secretary

Ben Yousey-Hindes
Board Clerk