

# COLCHESTER SCHOOL DISTRICT

Board of Education Meeting  
Colchester High School Library

Tuesday, February 21, 2023  
7:00 p.m.

## MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, February 21, 2023, in the Colchester High School Library. Board members in attendance were Directors Nic Longo, Ben Yousey-Hindes, Felix Anderson, Laurie Kigonya, and Student Board Representative Olivia Dallamura. District administrators in attendance included Superintendent Amy Minor, Business and Operations Manager George Trieb, Director of Curriculum Gwendolyn Carmolli, Director of Student Support Services Carrie Lutz, and Colchester High School Principal Andrew Conforti. There were two high school students in the audience. Board Chair Lindsey Cox joined the meeting at 7:29 pm.

### I. Call to Order

Board Vice Chair Nic Longo called the meeting to order at 7:00 p.m. and led in the Pledge of Allegiance.

### II. Citizen Participation

None.

### III. First Reading of Participation of Home Study Students in School Programs and Activities Policy: F26

Action

This policy review is part of the policy revision cycle. It was last reviewed in 2018 and has served the district well in the past. Language changes have been made to be more in line with the model policy from the Vermont School Board Association (VSBA). The board asked clarifying questions about how the enrollment process works for home study students.

*Director Kigonya moved to approve the first reading of the Participation of Home Study Students in School Programs and Activities Policy: F26. The motion passed unanimously.*

### IV. Approval of Consent Agenda

Action

The board reviewed the following Consent Agenda. There were no licensed professionals listed, so no action was required by the board.

**CONSENT AGENDA**

**Board Meeting Date: February 21, 2023**

**Licensed Employees (Teacher/Administrator)**

Contract Typ	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support

**Non-Licensed Employees (Support Staff), Board Approval Required**

Contract Typ	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support

**Non-Licensed Employees (Support Staff), Informational**

Contract Typ	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Support Staff	Kyle	Simard	New Hire	Technology Specialist	40	CHS	Notice of Hire	Chris Whittaker	Yes	Yes

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**V. Approval of Meeting Minutes: February 7, 2023** **Action**

*Director Yousey-Hindes moved to approve the minutes from the meeting held on February 7, 2023. The motion passed unanimously.*

**VI. Board/Administration Communication, Correspondence, Committee Reports** **Information**

- Reminder of the Colchester Town Meeting Night on Monday, March 6 at 7:00 p.m.

**VII. Future Agenda Items** **Information**

- Continuation of policy review

**VIII. Quarterly Financial Report** **Informational**

Business and Operations Manager, George Trieb, provided details on the year-to-date financial report for the period ending in December 2022. Revenue and expenditures tracked mostly as expected and the district should expect a slight deficit of \$180,038.

**IX. Approval of CHS Bathroom Renovation** **Action**

CHS Principal, Andrew Conforti, provided a detailed presentation of the proposed downstairs bathroom renovation for the high school. This renovation has been several years in the works, with the original bid put out just before the pandemic hit in March of 2020. The project was placed on hold after the costs of materials went up once things started to reopen after lockdown. The new design was made with the culture of the school in mind, along with the fact that the public uses these bathrooms for any event taking place at CHS. It features a modern design, all gender stalls, handicap and family accessible stalls, and a more open concept.

Principal Conforti had the design out in the CHS Main Office to get feedback from students. The general consensus was overall positive with some added ideas of improvement for student needs. The board asked some clarifying questions about the design, next steps of bidding if approved, and the plan for renovating the upstairs bathrooms.

*Director Anderson moved to approve the CHS downstairs bathroom construction project based on the estimated cost provided by Black River Design. The motion passed unanimously.*

**X. School Facilities Update** **Informational**

Superintendent Amy Minor provided the board with a detailed presentation regarding facilities updates and needs from each building. The common theme among the buildings is the need for more space, especially for support services. Some of these space constraints may have temporary solutions, while others cannot be addressed without a significant facilities renovation. The board requested more specifics about the support services and what they encompass since it is needed among all the buildings. They also requested more details for the short term versus long term solutions and how it will play into the maintenance of our buildings for the future.

**XI. Executive Session to Discuss Negotiations**

**Action**

*Director Anderson moved to enter executive session at 8:21 p.m. to discuss negotiations. The motion passed unanimously.*

*Director Yousey-Hindes moved to exit executive session at 8:40 p.m. The motion passed unanimously.*

**XII. Adjournment**

*Director Yousey-Hindes moved to adjourn at 8:40 p.m. The motion passed unanimously.*

Recorder:

Board Clerk:

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Gabrielle Brooks  
Recording Secretary

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Ben Yousey-Hindes  
Board Clerk

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