

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
Colchester High School Media Center

Tuesday, October 17, 2023
7:00 p.m.

MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, October 17, 2023, in the Colchester High School Media Center. Board members in attendance were Board Chair Lindsey Cox, Directors Nic Longo, Ben Yousey-Hindes, Felix Anderson, Laurie Kigonya and Student Representative Phoebe Richardson. District administrators and employees in attendance included Superintendent Amy Minor, Business and Operations Manager George Trieb, Director of Curriculum Gwen Carmolli, Director of Student Support Services Carrie Lutz and Malletts Bay School Principal Jordan Burke. There were two individuals in the audience.

I. Call to Order

Board Vice Chair Nic Longo called the meeting to order at 7:00 p.m. and led in the Pledge of Allegiance.

II. Citizen Participation

None.

III. Malletts Bay School Report

Information

Principal Jordan Burke provided an overview of enrollment, staffing, academic and behavior data, and the culture and learning environments at Malletts Bay School. She shared goals the administrators and leadership team have been working towards and outlined some of the facility needs they have including housing the PreK program. The board discussed trends noted during the presentation and asked some follow-up questions.

IV. Town of Colchester Easement Request

Action

As part of the Town of Colchester Sewer Project, Bryan Osborne, the director of public works, requested a land easement for sections of Blakely Road in front of Colchester Middle School and Malletts Bay School. He provided an overview of the project including the timeline and construction impacts. The easement has also been reviewed by the district's attorney. The board asked several questions, mostly about estimated disruption to school operations, storage and safety mitigations for the equipment, closures of the bike path, and protection of the trees and green space.

Director Yousey-Hindes moved to approve the easement request, provided an agreement can be reached between the Town and the District regarding the discussed amendments to the contract language. The motion passed unanimously.

V. Quarterly Financial Report

Information

Business and Operations Manager George Trieb provided an overview of the district's Quarterly Financial Report. He reported that revenue and expenditures are tracking mostly as expected and if

the current spending trends continued, the district would expect a slight surplus of \$133,006. He stated the district's total commitments to date are very much in line with last year.

VI. CSD Budget Timeline and Discussion

Information

Business and Operations Manager George Trieb gave an overview of the FY'25 budget presentations and discussions that are planned for the next four months. Mr. Trieb noted that one notable impact on the estimated tax increase is the new weighting methodology for how equalized pupils will be calculated.

VII. Approval of Consent Agenda

Action

The following consent agenda was reviewed by the board. There were no licensed employees listed that required approval.

CONSENT AGENDA

Board Meeting Date: October 17, 2023

Licensed Employees (Teacher/Administrator)

| Contract Type | First Name | Last Name | Category | Position | FTE/Hours | Building | Agenda Information | Person Replacing | Budgeted | Admin Support |
|---------------|------------|-----------|----------|----------|-----------|----------|--------------------|------------------|----------|---------------|
|---------------|------------|-----------|----------|----------|-----------|----------|--------------------|------------------|----------|---------------|

Non-Licensed Employees (Support Staff), Board Approval Required

| Contract Type | First Name | Last Name | Category | Position | FTE/Hours | Building | Agenda Information | Person Replacing | Budgeted | Admin Support |
|---------------|------------|-----------|----------|----------|-----------|----------|--------------------|------------------|----------|---------------|
|---------------|------------|-----------|----------|----------|-----------|----------|--------------------|------------------|----------|---------------|

Non-Licensed Employees (Support Staff), Informational

| Contract Type | First Name | Last Name | Category | Position | FTE/Hours | Building | Agenda Information | Person Replacing | Budgeted | Admin Support |
|---------------|------------|-----------|-------------|--------------------------------|-----------|----------|-----------------------|------------------|----------|---------------|
| Handbook | Mark | Ellingson | Resignation | Activities & Athletic Director | Full Time | CHS | Notice of Resignation | | | |
| Support Staff | Erica | Lovejoy | Resignation | Administrative Assistant II | 40.0 | CHS | Notice of Resignation | | | |
| Support Staff | Holly | Bessette | Resignation | Administrative Assistant I | 37.5 | CHS | Notice of Resignation | | | |
| Support Staff | Ndayisenga | Vandame | Termination | Behavior Interventionist | 40.0 | CMS | Notice of Termination | | | |
| Co-Curricular | Matthew | Bouffard | New Hire | Assistant Hockey Coach | 25.0 | CHS | Notice of Hire | Colby Blondin | Yes | Yes |

VIII. Approval of Meeting Minutes

Action

- October 3, 2023 5:30 PM (Special)
- October 3, 2023 6:00 PM (Special)
- October 3, 2023 7:00 PM (General)

Director Longo moved to approve the minutes from the meetings held on October 3, 2023 including the special meetings at 5:30 pm and 6:00 pm and the general meeting held at 7:00 pm. The motion passed unanimously.

IX. Board/Administration Communication, Correspondence, Committee Reports

Information

- Construction of the new bathrooms on the main floor at CHS is complete.

X. Future Agenda Items

Information

- School reports
- Continuation of the Policy Review Cycle
- FY'25 budget discussions

XI. Adjournment

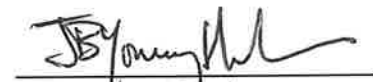
Director Kigonya moved to adjourn at 8:33 p.m. The motion passed unanimously.

Recorder:



Meghan Baule
Recording Secretary

Board Clerk:



Ben Yousey-Hindes
Board Clerk