

Colchester School Board

Meeting Agenda and Packet

August 20, 2024

**Colchester School District
Board of Education Meeting Agenda
August 20, 2024 - 7:00 P.M.
Colchester High School Library**

Agenda

- | | | |
|--------------|---|--------------------|
| I. | Call to Order | |
| II. | Citizen Participation | |
| III. | Presentation of CSD Policy Adoption and Review Cycle | Information |
| IV. | Approval of Maintenance Truck Purchase | Action |
| V. | Presentation on School Facility Needs | Action |
| VI. | Approval of Consent Agenda | Action |
| VII. | Approval of Meeting Minutes | Action |
| | <ul style="list-style-type: none">• June 18, 2024 (General)• June 18, 2024 (Special)• August 12, 2024 (Special)• August 19, 2024 (Special) | |
| VIII. | Board/Administration Communication, Correspondence, Committee Reports | Information |
| IX. | Future Agenda Items | Information |
| X. | Executive Session to the Superintendent’s Contract | Action |
| XI. | Adjournment | |

***Meeting Participation and Viewing Options**

Meetings are open to the public unless warned otherwise. Colchester citizens have an opportunity to speak or comment on any items listed on the agenda. For topics not listed on the agenda, public comment can be made during the Citizen’s Participation agenda item. Please review the Public Comment Rules listed at www.csdvt.org/schoolboard prior to the meeting. If not attending in person, citizens may also participate in the meeting by emailing a prerecorded message to schoolboard@colchesters.org with “Citizens Participation” listed in the subject line. It must be received by noon on the day of the meeting, include your full name and phone number, and follow the Public Comment Rules. LCATV will provide live stream coverage via: www.lcatv.org/live-stream-3.




Colchester School District

Administrative Offices, 59 Rathe Road, PO Box 27, Colchester, Vermont 05446

Phone: (802) 264-5999 • www.csdvt.org • Fax: (802) 318-4669

MEMO

To: School Board Directors
From: George A. Trieb, Jr. 
Subject: Purchase of Maintenance Vehicle
Date: August 6, 2024

The purpose of this memorandum is to receive school board approval for the purchase of a new truck for the maintenance department.

The district currently has six (6) maintenance vehicles (see table below). The vehicle we are looking to purchase is like the existing trucks. The truck we are looking to replace is of similar make but will no longer pass inspection and is now idle. It is a 2011 with 78,997 miles on it.

Year	Make	Model	Mileage
2011	Chevy	3500	78,997
2015	Chevy	3500	63,987
2016	Chevy	2500	55,316
2017	Chevy	3500	46,216
2019	Chevy	3500	29,565
2023	Ford	F350	2,893

The district received a bid from Key Chevrolet GMC of \$48,600 for a new 2025 Chevy 3500 HD. The quote from the dealership is based on state bid, and therefore, we are not obligated to obtain three bids. This is a planned and budgeted purchase.

I recommend purchasing the Chevy Silverado 3500 HD from Key Chevrolet GMC, as we have done in the past. The district continues to have an excellent relationship with this dealer as does the town.

Motion: “I move that we approve the purchase of a new maintenance truck as recommended.”

Amy Minor
Superintendent
of Schools

George Trieb
Business & Operations
Manager

Carrie Lutz
Director of Student
Support Services

Jean Shea
Director of Instructional
Support Services

Gwendolyn Carmolli
Director of Curriculum
& Instruction



Key Chevrolet GMC

Chuck Williams | 802-651-0238 | cwilliams@keyauto.com

COLCHESTER SCHOOL

Vehicle: [Fleet] 2025 Chevrolet Silverado 3500HD (CK30903) 4WD Reg Cab 142" Work Truck

Price Summary

PRICE SUMMARY

	MSRP
Base Price	49300.00 W/A
Total Options	2745.00 W/A
Vehicle Subtotal	W/A
Destination Charge	1995.00 W/A
Grand Total	54040.00 W/A

FLEET PRICE - \$48600.00

Selected Model and Options

MODEL

CODE	MODEL	MSRP
CK30903	2025 Chevrolet Silverado 3500HD 4WD Reg Cab 142" Work Truck	W/A

COLORS

CODE	DESCRIPTION
G7C	Red Hot

BODY CODE

CODE	DESCRIPTION	MSRP
E63	Durabed, pickup bed (STD)	\$0.00

REAR WHEEL CONFIGURATION

CODE	DESCRIPTION	MSRP
SRW	Single Rear Wheels (STD)	\$0.00



Key Chevrolet GMC

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Vehicle: [Fleet] 2025 Chevrolet Silverado 3500HD (CK30903) 4WD Reg Cab 142" Work Truck (Complete)

EMISSIONS

CODE	DESCRIPTION	MSRP
NE1	Emissions, Colorado, Connecticut, Delaware, Maine, Maryland, Massachusetts, Minnesota, Nevada, New Jersey, New York, Oregon, Pennsylvania, Rhode Island, Vermont, Virginia and Washington state requirements	\$0.00

ENGINE

CODE	DESCRIPTION	MSRP
L8T	Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline (401 hp [299 kW] @ 5200 rpm, 464 lb-ft of torque [629 N-m] @ 4000 rpm) (STD)	\$0.00

TRANSMISSION

CODE	DESCRIPTION	MSRP
MKM	Transmission, Allison 10-speed automatic (STD) (Standard with (L8T) 6.6L V8 gas engine.)	\$0.00

GVWR

CODE	DESCRIPTION	MSRP
JFP	GVWR, 11,300 lbs. (5126 kg) with single rear wheels (STD) (Included and only available with CC30953 model and CK30903 models with (L8T) 6.6L V8 gas engine with 18" or 20" wheels. Requires single rear wheels.)	\$0.00

AXLE

CODE	DESCRIPTION	MSRP
GT4	Rear axle, 3.73 ratio (STD) (Requires (L8T) 6.6L V8 gas engine. Not available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)	\$0.00

PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION	MSRP
1WT	Work Truck Preferred Equipment Group includes standard equipment	\$0.00

WHEELS

CODE	DESCRIPTION	MSRP
PYT	Wheels, 18" (45.7 cm) painted steel (STD) (Requires single rear wheels.)	\$0.00

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Key Chevrolet GMC

Chuck Williams | 802-651-0238 | cwilliams@keyauto.com

Vehicle: [Fleet] 2025 Chevrolet Silverado 3500HD (CK30903) 4WD Reg Cab 142" Work Truck (Complete) (✓)

TIRES

CODE	DESCRIPTION	MSRP
QF6	Tires, LT275/70R18E all-terrain, blackwall (STD) (Requires single rear wheels.)	\$0.00

SPARE TIRE

CODE	DESCRIPTION	MSRP
ZYG	Tire, spare LT275/70R18 all-terrain, blackwall (STD) (Included and only available with (QF6) LT275/70R18E all-terrain, blackwall tires with (E63) Durabed, pickup bed single rear wheel models. Available to order when (ZW9) pickup bed delete and (QF6) LT275/70R18E all-terrain, blackwall tires are ordered with single rear wheel models. Not available with dual rear wheels.)	\$0.00

PAINT

CODE	DESCRIPTION	MSRP
G7C	Red Hot	\$0.00

SEAT TYPE

CODE	DESCRIPTION	MSRP
AZ3	Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)	\$0.00

SEAT TRIM

CODE	DESCRIPTION	MSRP
H0U	Jet Black, Cloth seat trim (On Work Truck requires (PCV) WT Convenience Package or (ZLQ) WT Fleet Convenience Package and (KI4) 120-volt power outlet. Only available with Fleet or Government order on Work Truck.)	\$0.00

RADIO

CODE	DESCRIPTION	MSRP
IOR	Audio system, Chevrolet Infotainment 3 system, 7" diagonal HD color touchscreen, AM/FM stereo Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)	\$0.00

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Vehicle: [Fleet] 2025 Chevrolet Silverado 3500HD (CK30903) 4WD Reg Cab 142" Work Truck (Complete)

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	MSRP
PCV	WT Convenience Package includes (QT5) EZ Lift power lock and release tailgate, (AKO) tinted windows and (C49) rear-window defogger (Required on Regular Cab models with (L5P) Duramax 6.6L Turbo-Diesel V8 engine. Requires (DWI) trailer mirrors or (DLN) mirrors. Not available with (KSG) Adaptive Cruise Control.)	\$575.00
VYU	Snow Plow Prep/Camper Package includes (KW5) 220-amp alternator, includes increased front GAWR on Heavy Duty models, (NZZ) skid plates (transfer case and oil pan), pass through dash grommet hole and roof emergency light provisions. Contact GM Upfitter Integration at www.gmupfitter.com for plow installation details and assistance. Note: if ordered for Camper usage, recommend ordering (UY2) Trailing wiring provisions (Requires 4WD model. Upgradeable to (KHF) Dual alternators (220-amp primary, 170-amp auxiliary). Included with (ANQ) Alaskan Snow Plow Special Edition. Not available with (F60) Heavy Duty Front Spring/Camper Package.)	\$300.00

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	MSRP
KW5	Alternator, 220 amps (Included with (L5P) Duramax 6.6L Turbo-Diesel V8 engine or (VYU) Snow Plow Prep/Camper Package. Free flow on (L8T) 6.6L V8 gas engine.)	Inc.
NZZ	Skid Plates protect the oil pan, front axle and transfer case (Included with (Z71) Z71 Off-Road Package or (VYU) Snow Plow Prep/Camper Package.)	Inc.

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
AKO	Glass, deep-tinted (Included with (PCV) WT Convenience Package.)	Inc.
CGN	Chevytec spray-on bedliner Black (does not include spray-on liner on tailgate due to Black composite inner panel) (Included with (Z6A) Gooseneck / 5th Wheel Prep Package or (ANQ) Alaskan Snow Plow Special Edition. Not available with (ZW9) pickup bed delete or (NHT) Max Trailing Package. Available with Ship Thru code (SQE) or (TCE), not available with any other Ship Thru code.)	\$545.00
DWI	Mirrors, outside power-adjustable vertical trailing with heated and auto-dimming upper glass lower convex mirrors, turn signal indicators, puddle lamps, perimeter lighting, auxiliary lighting, power folding/manual extending (extends 3.31" [84.25mm]) (Requires (PCV) WT Convenience Package or (ZLQ) WT Fleet Convenience Package. Includes (DD8) auto-dimming rearview mirror. (DD8) auto-dimming mirror will be upgraded to (DRZ) Rear Camera Mirror or (DRC) Partial video display rearview mirror when (UVO) Bed View Camera is ordered.) *PRICE TO FOLLOW*	660.00 WHA
QT5	Tailgate, gate function manual with EZ Lift includes power lock and release (Included and only available with (PCV) WT Convenience Package or (ZLQ) WT Fleet Convenience Package.	Inc.

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Key Chevrolet GMC

Chuck Williams | 802-651-0238 | cwilliams@keyauto.com

Vehicle: [Fleet] 2025 Chevrolet Silverado 3500HD (CK30903) 4WD Reg Cab 142" Work Truck (Complete) (✓)

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
9L7	Upfitter switch kit, (5) Provides 3-30 amp and 2-20 amp configurable circuits to facilitate installation of aftermarket electrical accessories. Kit with all required parts will be shipped loose with the truck for installation by the dealer or upfitter at customer expense. Installation instructions and technical assistance available at www.gmupfitter.com .	\$150.00
A2X	Seat adjuster, driver 10-way power including lumbar (Requires a Fleet or Government Sales order. Requires (ZLQ) WT Fleet Convenience Package or (PCV) WT Convenience Package, (HOU) Jet Black interior and (KI4) 120-volt power outlet.)	\$290.00
C49	Defogger, rear-window electric (Included with (PCV) WT Convenience Package.)	Inc.
DD8	Mirror, inside rearview auto-dimming (Included and only available with (DWI) trailer mirrors.)	Inc.
KC9	Power outlet, bed mounted, 120-volt (400 watts shared with (KI4) interior power outlet) (Included and only available with (KI4) Power outlet. Not available with (ZW9) pickup bed delete.)	Inc.
KI4	Power outlet, interior, 120-volt (400 watts shared with (KC9) bed mounted power outlet) (Requires (PCV) WT Convenience Package or (ZLQ) WT Fleet Convenience Package.)	\$225.00

Options Total

W/A

Standard Equipment

Package

Trailer Package includes trailer hitch, 7-pin connector and (CTT) Hitch Guidance (Deleted when (ZW9) pickup bed delete is ordered.)

Mechanical

Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline (401 hp [299 kW] @ 5200 rpm, 464 lb-ft of torque [629 N-m] @ 4000 rpm) (STD)

Transmission, Allison 10-speed automatic (STD) (Standard with (L8T) 6.6L V8 gas engine.)

Rear axle, 3.73 ratio (STD) (Requires (L8T) 6.6L V8 gas engine. Not available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)

Durabed, pickup bed (STD)

GVWR, 11,300 lbs. (5126 kg) with single rear wheels (STD) (Included and only available with CC30953 model and CK30903 models with (L8T) 6.6L V8 gas engine with 18" or 20" wheels. Requires single rear wheels.)

Push Button Start

Air filter, heavy-duty

Air filtration monitoring

Transfer case, two-speed electronic shift with push button controls (Requires 4WD models.)

Auto-locking rear differential

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Mechanical

- Four wheel drive
- Cooling, external engine oil cooler
- Cooling, auxiliary external transmission oil cooler
- Battery, heavy-duty 720 cold-cranking amps/80 Amp-hr maintenance-free with rundown protection and retained accessory power (Included and only available with (L8T) 6.6L V8 gas engine.)
- Alternator, 170 amps (Requires (L8T) 6.6L V8 gas engine.)
- Trailer brake controller, integrated
- Recovery hooks, front, frame-mounted, Black
- Frame, fully-boxed, hydroformed front section and a fully-boxed stamped rear section
- Suspension Package
- Steering, Recirculating ball with smart flow power steering system
- Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors
- Brake lining wear indicator
- Capless Fuel Fill (Requires (L8T) 6.6L V8 gas engine. Not available with (ZW9) pickup bed delete.)
- Exhaust, single, side

Exterior

- Wheels, 18" (45.7 cm) painted steel (STD) (Requires single rear wheels.)
- Tires, LT275/70R18E all-terrain, blackwall (STD) (Requires single rear wheels.)
- Tire, spare LT275/70R18 all-terrain, blackwall (STD) (Included and only available with (QF6) LT275/70R18E all-terrain, blackwall tires with (E63) Durabed, pickup bed single rear wheel models. Available to order when (ZW9) pickup bed delete and (QF6) LT275/70R18E all-terrain, blackwall tires are ordered with single rear wheel models. Not available with dual rear wheels.)
- Single Rear Wheels (STD)
- Tire carrier lock keyed cylinder lock that utilizes same key as ignition and door (Deleted with (ZW9) pickup bed delete.)
- Bumpers, front, Black
- Bumpers, rear, Black
- BedStep, Black integrated on forward portion of bed on driver and passenger side (Deleted when (ZW9) pickup bed delete is ordered.)
- CornerStep, rear bumper
- Moldings, beltline, Black
- Cargo tie downs (12), fixed, rated at 500 lbs per corner (Deleted with (ZW9) pickup bed delete.)

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Exterior

Headlamps, halogen reflector with halogen Daytime Running Lamps

IntelliBeam, automatic high beam on/off

Taillamps, with incandescent tail, stop and reverse lights (Note: Trucks equipped with dual rear wheels will feature LED signature tail and stop lamps, with incandescent reverse lamp.)

Lamps, cargo area cab mounted integrated with center high mount stop lamp, with switch in bank on left side of steering wheel

Mirrors, outside power-adjustable vertical trailing with heated upper glass lower convex mirrors, integrated turn signals, manual folding/extending (extends 3.31" [84.25mm]) (Standard on Regular Cab models. Not available with (PCV) WT Convenience Package on Regular Cab. Included and only available with (PCV) WT Convenience Package on Double and Crew Cab models.)

Mirror caps, Black

Glass, solar absorbing, tinted

Door handles, Black grained

Tailgate, standard (Deleted with (ZW9) pickup bed delete.)

Tailgate and bed rail protection cap, top

Tailgate, locking, utilizes same key as ignition and door (Upgraded to (QT5) EZ Lift power lock and release tailgate when (PCV) WT Convenience Package or (ZLQ) WT Fleet Convenience Package is ordered. Not available with (ZW9) pickup bed delete.)

Tailgate, gate function manual, no EZ Lift (Deleted with (ZW9) pickup bed delete.)

Entertainment

Audio system, Chevrolet Infotainment 3 system, 7" diagonal HD color touchscreen, AM/FM stereo Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)

Audio system feature, 2-speakers (Requires Regular Cab model.)

Bluetooth for phone connectivity to vehicle infotainment system

Wireless Phone Projection for Apple CarPlay and Android Auto

Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)

Interior

Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)

Seat trim, Vinyl

Seat adjuster, driver 4-way manual

Seat adjuster, passenger 4-way manual

Floor covering, rubberized-vinyl (Not available with LPO floor liners.)

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Vehicle: [Fleet] 2025 Chevrolet Silverado 3500HD (CK30903) 4WD Reg Cab 142" Work Truck (Complete) (👉)

Interior

- Steering wheel, urethane
- Steering column, Tilt-Wheel, manual with wheel locking security feature
- Instrument cluster, 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure
- Driver Information Center, 3.5" diagonal monochromatic display
- Exterior Temperature Display located in radio display
- Compass, located in instrument cluster
- Window, power front, drivers express up/down
- Window, power front, passenger express down
- Door locks, power
- Remote Keyless Entry with 2 transmitters
- Cruise control, electronic with set and resume speed, steering wheel-mounted
- Power outlet, front auxiliary, 12-volt
- USB Ports, 2, Charge/Data ports located on instrument panel
- Air conditioning, single-zone
- Mirror, inside rearview, manual tilt
- Assist handles front A-pillar mounted for driver and passenger, rear B-pillar mounted
- Chevrolet Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

Safety-Mechanical

- Automatic Emergency Braking
- Front Pedestrian Braking
- StabiliTrak, stability control system with Proactive Roll Avoidance and traction control includes electronic trailer sway control and hill start assist

Safety-Exterior

- Daytime Running Lamps with automatic exterior lamp control

Safety-Interior

- Airbags, Dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

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Complete)

Safety-Interior

OnStar and Chevrolet connected services capable (Terms and limitations apply. See onstar.com or dealer for details.)

OnStar One Essentials (OnStar One Business Essentials for Fleet) Drive confidently with core OnStar services including select mobile app commands, built-in voice assistance, real-time traffic and navigation, and Automatic Crash Response to help if you're in need. (OnStar One Essentials includes select remote commands, Navigation, Voice Assistance, and Automatic Crash Response, for eligible vehicles with compatible software. Fleet customers get select remote commands through OnStar Vehicle Insights. For MY25 vehicles, OnStar One Essentials is standard for 8 years; services may require an OnStar paid plan to continue thereafter. See OnStar.com for service descriptions and terms.)

HD Rear Vision Camera (Deleted when (ZW9) pickup bed delete is ordered.)

Hitch Guidance dynamic single line to aid in trailer alignment for hitching (Deleted with (ZW9) pickup bed delete.)

Lane Departure Warning

Following Distance Indicator

Forward Collision Alert

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use, can be turned on and off in Settings menu

Tire Pressure Monitoring System, auto learn includes Tire Fill Alert (does not apply to spare tire) (Not included on dual rear wheel models.)

Processing-Other

Trailer Information Label provides max trailer ratings for tongue weight, conventional, gooseneck and 5th wheel trailering (Not available with (ZW9) pickup bed delete.)

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Vehicle: [Fleet] 2025 Chevrolet Silverado 3500HD (CK30903) 4WD Reg Cab 142" Work Truck (Complete)

WARRANTY

Warranty Note: <<< Preliminary 2025 Warranty >>>

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Maintenance Note: First Visit: 12 Months/12,000 Miles

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CONSENT AGENDA

Board Meeting Date: 8/20/2024

Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Teacher	Danielle	Wolf	LOA	Driver's Ed.	0.1	CHS	Request for LOA 24/25			
Teacher	Pat	Phillips	New Hire	Driver's Ed.	0.1	CHS	Request to Hire 1 year only	Danielle Wolf		
Teacher	Danielle	Brizzolara	New Hire	Math Teacher	1.0	CHS	Request to Hire	Jaclyn Dixon		
Teacher	Casey	Hansen	New Hire	Alternative Education Teacher- Math and Science	1.0	CHS/CAP	Request to Hire	Phil Gulizio		
Teacher	Josh	Parker	New Hire	Math Dept. Team Lead	0.2	CHS	Request to Hire	Jaclyn Dixon		

Non-Licensed Employees (Support Staff), Board Approval Required

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support

Non-Licensed Employees (Support Staff), Informational

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Support Staff	Hannah	Ladd	New Hire	Paraeducator	32.5	UMS	Notice of Hire	Jeffrey Pickup		
Support Staff	Max	Uzer	New Hire	Paraeducator	32.5	UMS	Notice of Hire	Taylor Danforth		
Support Staff	Bryan	Tandy	Resignation	Maintenance	40.0	DW	Notice of Resignation			
Support Staff	Ashley	Klein	New Hire	Paraeducator	32.5	CMS	Notice of Hire			
Support Staff	Donna	Thompson	Resignation	Food Service	32.5	MBS	Notice of Resignation			
Support Staff	Kateland	Russell	New Hire	Behavior Interventionist	32.5	UMS	Notice of Hire	Haylee Patch		
Support Staff	Deb	Gay	New Hire	Paraeducator	20.0	CMS	Notice of Hire			
Support Staff	Shauna	Knapp	Transfer	ML Paraeducator	32.5	PPS	Notice of Transfer	Tina Al-Amoody		
Support Staff	David	MacMurtry II	Resignation	Van Driver	32.5	District	Notice of Resignation			
Support Staff	Liubov	Panfilenko	New Hire	Food Service	32.5	CHS and MBS	Notice of Hire	Donna Thompson		
Support Staff	Jessica	Williams	New Hire	Paraeducator	32.5	UMS	Notice of Hire	Caitlin Beaupre		
Support Staff	Onyx	Johnson	New Hire	Behavior Interventionist	35	MBS	Notice of Hire			
Support Staff	Charlton	Whitney	Transfer	Administrative Assistant for Special Education	40	District	Notice of Transfer	Meghan Mead		
Support Staff	Hiller	Sherrie	New Hire	Paraeducator	32.5	MBS	Notice of Hire			
Support Staff	Everett	Haddock	New Hire	Support Staff	32.5	UMS	Notice of Hire	Melissa Nutting		
Support Staff	Alex	Daigneault	New Hire	ML Paraeducator	32.5	CHS	Notice of Hire			

Support Staff	Robyn	Terranova	New Hire	Van Driver	32.5	District	Notice of Hire	David MacMurtry	
Support Staff	Cleoplace	Munanga	New Hire	Van Driver	32.5	District	Notice of Hire	Charlton Whitney	
Support Staff	Xan	West	New Hire	Paraeducator	32.5	PPS or MBS	Notice of Hire		
Support Staff	Nicholas	Balsamo	New Hire	Behavior Interventionist	35	MBS	New Hire	Daniel Ralston	

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
Colchester High School Media Center

Tuesday, June 18, 2024
7:00 p.m.

MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, June 18, 2024, in the Colchester High School Media Center. Board members in attendance were Board Chair Lindsey Cox, Directors Nic Longo, Ben Yousey-Hindes, Laurie Kigonya, and Jennifer Fath. District administrators and employees in attendance included Business and Operations Manager George Trieb, Director of Curriculum Gwen Carmolli, and Director of Student Support Services Carrie Lutz. There were no audience members.

I. Call to Order

Board Chair Lindsey Cox called the meeting to order at 7:00 p.m. and led in the pledge of allegiance.

II. Citizen Participation

None.

III. Approval of Consolidated Federal Programs and IDEA-B Grant Assurances Action

Director of Curriculum and Instruction Gwen Carmolli and Director of Special Education Carrie Lutz provided an overview of the official allocations for the Consolidated Federal Programs Grant and the IDEA-B Grant. The district must ensure that it will comply with federal regulations to apply for these grant funds.

Director Yousey-Hindes moved to authorize the Superintendent to sign the attached assurances and submit the Consolidated Federal Program IDEA-B grants by June 30, 2024. The motion passed unanimously.

IV. Approval of Continuous Improvement Plan Submission Action

The Vermont Accountability Plan requires each district to develop a Continuous Improvement Plan (CIP) that uses data and goals to increase student achievement. After updates are made, school boards must approve the submission of their district's CIP to the Vermont Agency of Education. Director of Curriculum and Instruction, Gwen Carmolli, provided an overview of the plan and the updates made this year.

Director Kigonya moved to approve submitting the district's Continuous Improvement Plan to the Vermont Agency of Education.

V. Approval of Teacher Evaluation Model Action

At the last meeting, representatives from the Teacher Evaluation Leadership Team (TEL-T) presented a proposal for the district to adopt a new teacher evaluation model for next school year. The change must receive approval from the Colchester Education Association (CEA) and the School Board. TEL-T proposed this new model to the CEA last month and received unanimous approval.

Director Longo moved to adopt the new teacher evaluation model presented by the Leadership Team. The motion passed unanimously.

VI. Hear Financial Update

Information

Business and Operations Manager, George Trieb, provided the board with a status update on property taxes for FY25. He highlighted the budget approval cycle leading up to Town Meeting Day and noted that the governor vetoed the school property tax yield bill, but lawmakers then overrode it, so the yield is now final. Director Yousey-Hindes acknowledged that the Town put out a notice that they are starting the reappraisal process and asked if that will impact the next budget cycle. Mr. Trieb stated it will likely not affect property taxes until the following cycle.

VII. Second and Final Reading of Bloodborne Pathogens Policy: F11

Action

No edits were requested.

Director Kigonya moved to approve the second and final reading of the Bloodborne Pathogens Policy: F11. The motion passed unanimously.

VIII. Third and Final Reading of Personnel Policies

Action

- **D1: Personnel: Recruitment, Selection, Appointment**
- **D3: Staffing and Job Descriptions**
- **D6: Substitute Teachers**
- **D9: Resignations**

As discussed during the first and second reading of these policies, the four related policies were recommended to be consolidated into two. The draft policies eliminate D3 and D9 as standalone policies and incorporate the content of those policies into D1. No edits were requested.

Director Longo moved to approve the third and final reading of the personnel policies D1 and D6 and to eliminate policies D3 and D9 from the district's policy manual. The motion passed unanimously.

IX. Approval of Consent Agenda

Action

The board reviewed the following consent agenda.

Director Yousey-Hindes moved to approve the consent agenda as provided. The motion passed unanimously.

X. Approval of Meeting Minutes for June 4, 2024 Action

Director Kigonya moved to approve the minutes from the meeting held on June 4, 2024. The motion passed unanimously.

XI. Board/Administration Communication, Correspondence, Committee Reports Information

- No board meetings are scheduled in July.
- Chair Lindsey Cox thanked her fellow board members and the administration for all their work this school year.

XII. Future Agenda Items Information

- Facilities Update
- Board Work Plan
- Opening of Schools
- Continued Policy Work

XIII. Executive Session to Discuss the Superintendent's Contract Action

Director Yousey-Hindes moved to enter executive session at 7:49 p.m. to discuss a personnel matter. The motion passed unanimously.

Director Kigonya moved to exit executive session at 8:32 p.m. The motion passed unanimously.

XIV. Adjournment

Director Kigonya moved to adjourn the meeting at 8:32 p.m.

Recorder:

Board Clerk:

Meghan Baule
Recording Secretary

Ben Yousey-Hindes
Board Clerk

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting, Special Meeting
Colchester High School – Room 114B

Tuesday, June 18, 2024
8:00 p.m.

MINUTES

The Colchester Board of Education held a Special Board Meeting on Tuesday, June 18, 2024. Board members in attendance included Board Chair Lindsey Cox, Directors Nic Longo, Ben Yousey-Hindes, Laurie Kigonya and Jennifer Fath. District administrators included Business and Operations Manager George Trieb and Director of Communication Meghan Baule.

I. Call to Order

Board Chair Lindsey Cox called the meeting to order at 8:33 p.m.

II. Work Session: Facilities

The board met to continue assessing and planning for work pertaining to the district’s facilities.

III. Adjournment

Director Kigonya moved to adjourn at 9:04 p.m. The motion passed unanimously.

Recorder:

Board Clerk:

Meghan Baule
Recording Secretary

Ben Yousey-Hindes
Board Clerk

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting, Special Meeting
Conference Room, Central Office

Monday, August 12, 2024
6:45 p.m.

MINUTES

The Colchester Board of Education held a Special Board Meeting on Monday, August 12, 2024. Board members in attendance included Board Chair Lindsey Cox, Directors Nic Longo, Ben Yousey-Hindes, Laurie Kigonya and Jennifer Fath. District administrators included Superintendent Amy Minor, Business and Operations Manager George Trieb, and Director of Communication Meghan Baule.

I. Call to Order

Board Chair Lindsey Cox called the meeting to order at 6:45 p.m.

II. Work Session: Facilities

The board met to continue assessing and planning for work pertaining to the district’s facilities.

III. Adjournment

Director Longo moved to adjourn at 9:00 p.m. The motion passed unanimously.

Recorder:

Board Clerk:

Meghan Baule
Recording Secretary

Ben Yousey-Hindes
Board Clerk