

Colchester School Board

Meeting Agenda and Packet

February 4, 2025

**Colchester School District
Board of Education Meeting Agenda
February 18, 2025 - 7:00 P.M.
Colchester High School Library**

Agenda

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|--------------|--|--------------------|
| I. | Call to Order | |
| II. | Citizen Participation* | |
| III. | Recording of FY'26 Budget Q&A for LCATV | Information |
| IV. | Second and Final Reading of School Search and Seizure Policy: F4 | Action |
| V. | First Reading of Alcohol, Tobacco and Other Drug Abuse Policy: F9 | Action |
| VI. | Approval of Meeting Minutes
• February 4, 2024 | Action |
| VII. | Board/Administration Communication, Correspondence, Committee Reports | Information |
| VIII. | Future Agenda Items | Information |
| IX. | Adjournment | |

***Meeting Participation and Viewing Options**

Meetings are open to the public unless warned otherwise. Colchester citizens have an opportunity to speak or comment on any items listed on the agenda. For topics not listed on the agenda, public comment can be made during the Citizen's Participation agenda item. Please review the Public Comment Rules listed at www.csdvt.org/schoolboard prior to the meeting. If not attending in person, citizens may also participate in the meeting by emailing a prerecorded message to schoolboard@colchesters.org with "Citizens Participation" listed in the subject line. It must be received by noon on the day of the meeting, include your full name and phone number, and follow the Public Comment Rules. LCATV will provide live stream coverage via: www.lcatv.org/live-stream-3.

COLCHESTER SCHOOL DISTRICT**POLICY: SCHOOL SEARCH AND SEIZURE****DATE ADOPTED: DRAFT****POLICY STATEMENT**

To maintain order and discipline in the schools and to protect the safety and welfare of students and school personnel, school authorities may search a student, their personal effects, student lockers or student automobiles under the circumstances outlined below and may seize any illegal, unauthorized or contraband materials discovered in the search.

IMPLEMENTATION

1. **Personal Searches:** A student's person and/or personal effects (e.g., purse, book bag, etc.) may be searched whenever a school authority has reasonable suspicion to believe that the student is in possession of illegal or unauthorized materials.

If a situation regarding student safety or health requires a more comprehensive search of a student's person, it may be conducted by emergency services such as Colchester Police or Colchester Rescue. Prior approval from the principal or assistant principal is required unless the health or safety of students will be endangered by any delay.

2. **Locker Searches:** Student lockers are school property and remain at all times under the control of the school; however, students are expected to assume full responsibility for the security of their lockers. Periodic general inspections of lockers may be conducted by school authorities for any reason at any time without notice, without student consent, and without a search warrant.
3. **Automobile Searches:** Students are permitted to park on school premises as a matter of privilege, not of right. The school retains authority to conduct routine patrols of student parking lots and in designated student parking areas. Inspections of the exteriors of student automobiles on school property. The interiors of student vehicles may be inspected whenever a school authority has reasonable suspicion to believe that illegal or unauthorized materials are contained inside. Such patrols and inspections may be conducted without notice, without student consent, and without a search warrant.
4. **Seizure of Illegal Materials:** If a properly conducted search yields illegal or contraband materials, such findings shall be turned over to proper legal authorities for ultimate disposition.
5. **Refusal to Cooperate:** Students who refuse to cooperate with this policy will be deemed to be obstructing an investigation and shall be subject to further disciplinary consequences per the Student Conduct and Discipline Policy: F1.

Last Reviewed: September 5, 2023

Date Warned:

First Reading:

Second Reading:

COLCHESTER SCHOOL DISTRICT

POLICY: ALCOHOL, TOBACCO AND OTHER DRUG ABUSE POLICY

DATE ADOPTED: September 4, 2012

PHILOSOPHY

Consistent with state and federal laws, the Colchester School District not only believes that every student has the right to a drug free school, but also affirms that it is our collective responsibility to achieve this goal. Alcohol, tobacco, and other drug use and abuse are detrimental to all students, adults, and to the education of other students as well as our entire school community. Alcohol, tobacco, and other drug use and abuse, and dependency, however, are treatable health problems. We assume responsibility for providing preventive education to all students as well as interventions (identification and referral) for students suspected as users.

POLICY STATEMENT

In support of our philosophy, Colchester prohibits the use, possession, distribution, and sale of alcohol, tobacco, other drugs, or any substance portrayed as a drug or any devices associated with these substances, in school and in all buildings and grounds owned, operated, or rented by the Colchester School District, or at any school sponsored activities.

All procedures described in this Policy shall comply with the federal and state laws referenced below including Vermont State Board of Education Rules 4200, Alcohol and Drugs; 4300, Disciplinary Action, due to suspension and expulsion; and 4312 and 4313, Long Term Suspension or Expulsion of Students with a Disability under the IDEA or Handicap under Section 504. Copies of these Rules are available in the Superintendent's office.

DEFINITIONS

ALCOHOL

Includes alcohol, spirits, and malt beverages as defined by 7 V.S.A. § 2 which includes but is not limited to beer, porter, stout, ale, wines, cordials, and liquors. Alcohol may also include medicinal products such as Listerine and Nyquil which contain high percentages of alcohol. If a student is using such a product for medicinal purposes, the medicinal purpose must be reported to the school nurse and the product kept by the nurse during school hours.

Last Adopted: April 1, 2003
 Date Warned: May 11, 2012
 First Reading: May 15, 2012
 Second Reading: August 21, 2012
 Third Reading: September 4, 2012

TOBACCO

Tobacco products include all items listed in 7 V.S.A. §1001 (4): cigarettes (including e-cigarettes), cigars, cheroots, stogies, periques, granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco, snuff, snuff flour, Cavendish, plug and twist tobacco, fine-cut and other chewing tobaccos, shorts, refuse scraps, clippings, cuttings and sweepings of tobacco, and other forms of tobacco prepared in a manner suitable for chewing or smoking.

DRUG

Drugs include controlled substances identified in Schedules I, II, III, IV or V of the Controlled Substance Act, 21 U.S.C. § 812. If a student is using a drug for medical purposes and is under the supervision of a licensed healthcare professional, the medical purpose must be reported to the school nurse and the drug kept by the school nurse during school hours, unless indicated in writing by the physician that the student may have the medication with him/her. Controlled substances include, but are not limited to, cannabis (marijuana, hash); hallucinogens (LSD, psilocybin mushrooms, peyote, mescaline); stimulants (nicotine, cocaine, amphetamines i.e., "speed," ritalin); depressants (barbiturates, "quaaludes"); narcotics (opium, heroin, morphine); nitrous oxide, and anabolic steroids.

ALCOHOL/TOBACCO AND/OR OTHER DRUG ABUSE

These terms include the ingestion of alcohol, tobacco or other drugs in such a way that it impacts a person's ability to perform physically, intellectually, emotionally or socially.

TREATMENT

Treatment is a therapeutic process defined by a written individual treatment plan under the supervision of a physician, licensed psychologist, certified drug and alcohol counselor, or in a program approved by the Office of Alcohol and Drug Abuse Programs.

PROGRAMS AND SERVICES

I. EDUCATION AND PREVENTION

The school's primary function is to educate its students. All Colchester students receive comprehensive health education which includes alcohol/tobacco/drug use and abuse information and instruction. Such instruction provides students with knowledge and enables them to develop the skills necessary to make responsible choices. In accomplishing this objective, the Colchester School District ensures the development and periodic revision of the following:

- A.** A coordinated alcohol/tobacco/drug curriculum which details the specific objectives to be taught at each grade level.
- B.** Staff development programs to ensure that all staff members possess sufficient expertise to implement alcohol/tobacco/drug prevention programs and to

appropriately teach this material effectively. Such training includes awareness, beginning level activities and advanced training opportunities.

- C. Community awareness programs to provide Colchester citizens and businesses with alcohol/tobacco/other drug abuse information annually.

II. SUPPORT FOR STUDENTS EXPERIENCING ALCOHOL/TOBACCO/DRUG PROBLEMS

Our schools are committed to supporting students who may be experiencing alcohol/tobacco/other drug problems whenever it is possible to do so without jeopardizing the interests of other students. The purpose of this support is to help such students deal with their problems so they can succeed in school. All school personnel are expected to be aware and sensitive to problematic behaviors. Students exhibiting such behaviors are referred to the school's intervention team. School staff members are NOT expected to label or diagnose student behavior as being caused by alcohol and other drug use. Any staff member who knows or suspects a violation of law or this policy by any student, including illegal possession, use, or distribution of alcohol/tobacco/other drug, is required to report this knowledge or suspicion immediately to a school administrator. In order to facilitate this support and reporting responsibility, each Colchester school shall:

- A. Establish written procedures for the identification of students who are experiencing difficulty.
- B. Identify resources and offer support to students as a part of its regular education programs.
- C. Establish written cooperative arrangements with at least one outside agency, approved by the Vermont State Office of Alcohol and Drug Abuse Programs, whose expertise is in the areas of alcohol and other drug abuse treatment so that evaluations and treatment options are readily available to students.
- D. Establish an intervention team responsible for the following procedures:
 1. Reviewing each referral to gather and evaluate data documenting the problem.
 2. Recommending further action aimed at assisting students in resolving problems and improving behavior. Such recommendations may include in-school assistance or referral to outside agencies for evaluation and further recommendations for treatment, depending on the severity of the problem.
 3. Notifying parents when deemed to be in the best interest of the student and when legally necessary as defined below:

- a. Students 11 years old or under must have parental consent to receive treatment for their own alcoholism or drug dependence.
- b. Students under 18 years old must have parental consent to receive treatment for problems they are having because of someone else's alcohol and other drug abuse or dependence.

III. SELF-REFERRAL

When a student recognizes that s/he has a problem with alcohol, tobacco and other drug abuse and chooses to do something about this problem, school staff members shall support this student to the extent that they can without jeopardizing the interests of other students. Guidelines around confidentiality will be maintained in all interactions regarding the implementation of this policy.

- A. The employee to whom the student has self-referred shall make a referral to the school's intervention team. This does not preclude other supportive actions being taken.
- B. The student may receive support and assistance as long as s/he makes a commitment to abstain and fulfill a defined assistance plan.
- C. Self-referral does not negate the possibility of future disciplinary action if a student violates this policy.

IV. VIOLATIONS OF THE ALCOHOL, TOBACCO AND OTHER DRUG POLICY AND CONSEQUENCES

It shall be a violation of this Policy for anyone regardless of age to sell, distribute, or exchange, alcohol, tobacco, other drug products or any substance portrayed as such on school property (including buses) or at any school sponsored activity or field trip, including trips abroad. It shall also be in violation of this Policy for anyone to purchase, use, be under the influence, or possess any device reasonably related to alcohol, tobacco and other drugs. It is also a violation of this Policy for anyone to retaliate against any person who may have cooperated in an investigation of the above violations. Retaliation includes but is not limited to verbal threats and/or battery or an attempt to do so. Any person failing to comply with an investigation is in violation of this Policy.

The consequences for all violations of the policy, except retaliation, shall be twofold: disciplinary and rehabilitative/educational. An individual plan including both of these consequences shall be developed by the building administrator, and/or his/her designee, in consultation with the student, the student's guidance counselor or student assistance counselor if available and parent(s). All expenses for treatment shall be the responsibility of the parent(s).

All disciplinary action shall afford the student and parent the opportunity for an informal hearing before an appropriately designated school official. This informal hearing shall comply with the requirements of all due process rights.

Following an informal hearing, the school official shall provide the parent/guardian with a written decision including the consequences and recommendations. Whenever a student's conduct is deemed to be an immediate threat to him/herself, others, property or the school environment, however, the student may be immediately suspended, pursuant to State Rule 4311.3(1).

Students who are suspended for violating this policy may, at the discretion of the school administration, continue to receive educational services deemed to be in the best interest of the student.

This policy requires an expulsion hearing for a student found to be in violation of the following:

- First and subsequent alcohol or other drug violations in the category of sale, distribution or exchange.
- Second and subsequent alcohol or other drug violations in the category of purchase, use, possession, being under the influence, possession of a reasonably related alcohol or drug device, participation in a related incident, or refusal to cooperate with an investigation.

V. IDENTIFIED SPECIAL EDUCATION STUDENTS, 504 STUDENTS, OR OTHERS SUSPECTED OF BEING DISABLED

When disciplining disabled students (or those suspected of being disabled) the District shall comply with all state and federal laws, including State Rules 4312 and 4313.

**ALCOHOL, TOBACCO AND OTHER DRUG ABUSE POLICY
IMPLEMENTATION PROCEDURES**

**I. PROCEDURES FOR REPORTING AND RESPONDING TO AN ALCOHOL,
TOBACCO, OR OTHER DRUG INCIDENT**

A. Confrontation and Reporting

- 1. School Staff** – All school staff members are expected to report any suspected or actual alcohol or other drug violation and to report the incident to the administrator or his/her designee as soon as possible.
- 2. Students** – Students who suspect or know of drug or alcohol violations are encouraged and expected to give this information to any school staff member. Staff members receiving such information shall make an immediate report to the administrator.

B. Investigation

- 1.** The administrator or designee shall investigate the incident and determine the appropriate action. When there is sufficient information to suspect that a violation has occurred, the student(s) shall be expected to cooperate fully. This may include, but is not limited to, emptying pockets, pocketbooks, and/or backpacks.
- 2.** In addition, student desks, lockers, and/or vehicles parked on school premises may be inspected. Refusal to comply with an investigation will result in violation of this policy.

C. Notification of Parents

- 1.** If the investigation confirms that a probable violation of this Policy has occurred, the administrator shall immediately attempt to notify the parent(s)/guardian by phone or request that they come to school to participate in an informal suspension hearing.
- 2.** If the student is deemed and/or assessed to be under the influence of drugs, then the student shall remain at school until such time as the parent can arrange for transportation home or until the student is discharged to a social service, medical or law enforcement agency. In the case of an Alcohol or other Drug violation, the student shall be sent home with an escort.

D. Informal Hearing

1. In the event the evidence produced by the investigation supports a charge of a violation, the student and parent shall be given the opportunity for an informal hearing. The administrator, at his/her discretion, may include other appropriate school personnel. Due process procedures described in Rule 4311 shall be followed.

E. Intervention Plan Developed for Alcohol or Other Drug Violation

1. Following the informal hearing, if it is determined that a violation did occur, the administrator shall initiate the development of an intervention plan in consultation with the parent, the student, and when available, the student's counselor.
2. The plan shall include a recommendation for an assessment by a certified community drug/alcohol counselor and a commitment from the student/parents to share the assessment's education and treatment recommendations with the appropriate school personnel.
3. The student must present verification of a scheduled agency appointment with a certified drug/alcohol counselor. The school counselor or student assistance counselor shall be responsible for providing continuing support upon the student's return to school.

F. Notification Under Emergency Conditions

1. If, in the opinion of the administrator, an emergency exists, the area Rescue Squad and/or the Colchester Police Department shall be called.
2. The parent shall be notified prior to such action when possible, and in all other instances as soon as possible thereafter.

G. Police Notification

1. The administrator shall notify the Colchester Police Department in any instance of alcohol, tobacco, or other drug use, possession, or distribution that would violate state or federal laws.

II. VIOLATIONS AND CONSEQUENCES

All violations are cumulative within each level: K-2, 3-5, 6-8, 9-12, and will not be carried over from one level to the next. For students participating in co-curricular activities, any policies, procedures, or contracts relative to alcohol, tobacco and other drug violations will also be applicable.

A. Tobacco and Tobacco Product: Sale; Distribution; Exchange

1. **First Violation:** A student found to be selling, and or distributing tobacco products or attempting to sell and/or distribute tobacco products on school property or at a school sponsored event will receive the following consequences:
 - a) Parent(s)/Guardian notification.
 - b) Police notification.
 - c) Confiscation of tobacco products.
 - d) Suspensions at each level, as follows: K-2, one day; 3-5, two days; 6-8, 9-12, three days.*
 - e) Student will participate in a mandatory in-school tobacco education program, if available.

2. **Second and Subsequent Violations:** A student found to be in violation on school property or at a school sponsored event will receive the following consequences:
 - a) Parent(s)/Guardian notification.
 - b) Police notification.
 - c) Confiscation of tobacco products.
 - d) Suspensions at each level, as follows: K-2, two days; 3-5, three days; 6-8, 9-12, five days.*
 - e) Student will participate in a mandatory in-school tobacco education program, if available.

B. Tobacco: Purchase; Use; Possession; Possession of a Reasonably Related Tobacco Device; Participation in a Related Incident or Refusal to Cooperate with an Investigation

1. **First Violation:** A student found to be in violation on school property or at a school sponsored event shall receive the following consequences:
 - a) Parent(s)/Guardian notification.
 - b) Police notification.
 - c) Confiscation of tobacco products.
 - d) Student will participate in a mandatory in-school tobacco education program, if available.

(*Refer to Special Education/504 regulations/guidelines, as applicable.)

2. **Second Violation:** If a student is found to be in violation on school property or at a school sponsored event, the following shall occur:
 - a) Parent(s)/Guardian notification.
 - b) Police notification.
 - c) Confiscation of tobacco products.
 - d) Suspensions at each level, as follows: K-2, one day; 3-5, two days; 6-8, 9-12, three days.*

3. **Third and Subsequent Violations:** If a student is found to be in violation on school property or at a school sponsored event, the following shall occur:
 - a) Parent(s)/Guardian notification.
 - b) Police notification.
 - c) Confiscation of tobacco products.
 - d) Suspension at each level, as follows: K-2, two days; 3-5, 6-8, 9-12, five days.*

C. Alcohol or Other Drugs: Sale; Distribution or Exchange

1. **First and Subsequent Violations:** A student found to be selling and/or distributing alcohol and other drugs, or attempting to sell and/or distribute other drugs on school property or at a school sponsored event shall receive the following consequences:
 - a) Parent notification.
 - b) Police notification.
 - c) Confiscation of alcohol and/or other drug.
 - d) Suspension for 10 school days at the 3-5, 6-8, 9-12 levels.*
 - e) At the K-2 level, suspension will be for five days with an automatic referral to the Child Protection Team.*
 - f) Recommendation to the School Board for an expulsion hearing*; procedure is as follows:
 - (1) The school Board shall convene a hearing within the 10 school days of the suspension period.
 - (2) All parties shall be entitled to representation by counsel at their own expense.
 - (3) Upon conclusion of the hearing, the Board shall make its decision.
 - (4) The student and parents shall be notified of the Board's decision as soon as possible but within five working days, and a written decision shall follow regarding expulsion.

(*Refer to Special Education/504 regulations/guidelines, as applicable.)

- (5) A drug and alcohol assessment shall be required at parent/guardian expense, and be made by a certified drug and alcohol counselor prior to re-entry to school.
- (6) Student/parent(s)/guardian must release the assessment information to the designated school person and the treatment recommendations must be followed.
- (7) Student shall meet with the student assistance counselor upon return to school.

D. Alcohol and Other Drugs: Purchase; Use; Possession; Being Under the Influence; Possession of a Reasonably Related Alcohol or Drug Device; Participation in a Related Incident or Refusal to Cooperate with an Investigation

1. **First Violation:** A student found to be in violation on school property or at a school sponsored event shall receive the following consequences:
 - a) Parent notification.
 - b) Police notification.
 - c) Confiscation of alcohol or other drug when possible.
 - d) Suspension at each level, as follows: K-2, two days; 3-5, 6-8, 9-12, five days.*
 - e) The student shall meet with the student assistance counselor and shall procure a Proof of Contact/Release of Information form. If counselor is unavailable, please refer to an administrator for this form.
 - f) Upon or before return to school:
 - (1) The student must provide Proof of Contact of a scheduled drug/alcohol assessment appointment at parent/guardian expense (see the above mentioned Contact form).
 - (2) This assessment shall be made by a certified drug/alcohol counselor and must be completed within one week of the date of return. Exceptions to this time frame may be made by the Superintendent or designee in the event of scheduling difficulties.
 - (3) The student/parent/guardian must release the assessment's education and treatment recommendations to the designated school person(s). (See the above mentioned Release of Information form.)
 - (4) The assessment recommendations will be followed by the designated agency/drug counselor.
 - (5) Student shall meet with the student assistance counselor upon return to school.

(*Refer to Special Education/504 regulations/guidelines, as applicable.)

- (6) CHS Only: The student and parent(s) shall complete up to four (4) mandatory meetings with a designated member of the administrative team. The meeting dates will be determined by an administrator and shall conclude one year post the violation. Each meeting will provide support and a detailed analysis of grades, attendance and discipline.
- (7) Failure to comply with numbers 1-6 above will result in further disciplinary action, up to and including long term suspension or expulsion, as determined by administration.

2. Second and Subsequent Violations: If a student is found to be in violation on school property or at a school sponsored event, all of the following shall occur:

- a) Parent notification.
- b) Police notification.
- c) Confiscation of alcohol or other drug when possible.
- d) Suspension for 10 school days.*
- e) Recommendation to the School Board for an expulsion hearing*; procedure is as follows:
 - (1) The school Board shall convene a hearing within the 10 school days of the suspension period.
 - (2) All parties shall be entitled to representation by counsel at their own expense.
 - (3) Upon conclusion of the hearing, the Board shall make its decision.
 - (4) The student and parent shall be notified of the Board's decision as soon as possible but within five working days, and a written decision shall follow regarding expulsion.
 - (5) A drug and alcohol assessment shall be required at parent/guardian expense, and be made by a certified drug and alcohol counselor prior to re-entry to school.
 - (6) Student/parent(s) guardian must release the assessment information to the designated school person(s) and the treatment recommendations must be followed.
 - (7) Student shall meet with the student assistance counselor upon return to school.
 - (8) Failure to comply with numbers 5-7 above will result in further disciplinary action as determined by the administration.

(*Refer to Special Education/504 regulations/guidelines, as applicable.)

E. Retaliation

1. Retaliation is a serious matter and depending upon the circumstances and the seriousness of the incident:

- a) Student may be suspended for up to 10 school days and/or referred to the School Board for expulsion.*

(*Refer to Special Education/504 regulations/guidelines, as applicable.)

III. FACULTY AND STAFF VIOLATIONS

Anyone observing a faculty or staff member using, under the influence and/or exchanging alcohol, tobacco or other drugs, on school property shall report the violation to the administrator and/or supervisors.

1. The administration and supervisors are responsible for enforcing the policy with school personnel.
2. Failure to comply constitutes a violation of School Board policy and shall be dealt with according to established due process procedures and any applicable provisions of the collective bargaining agreement. The school district shall provide information regarding access to programs, which support employees seeking to withdraw from alcohol, tobacco or other drug use.
3. Personnel who violate School Board policy shall be subject to disciplinary action including suspension or dismissal.

IV. NON-SCHOOL PERSONNEL

With non-school personnel, the administration's responsibility is to educate, to provide information about the policy, and report continued violations of this policy to the police for issuance of a trespass notice should it be deemed appropriate, based on evidence.

CODE C2
(Required)^[1]

STUDENT ALCOHOL AND DRUGS

ADOPTION NOTES – This text box and the disclaimer should be removed prior to adoption.

*(a) General – As with all model policies, VSBA recommends that each board carefully review this model prior to adoption to assure suitability with the district's own specific circumstances, internal coding system, current policies, and organizational structures. **Highlighted language** or blank, underscored spaces indicate areas which Boards must change/complete to reflect local personnel titles, policy references, duty assignments etc. There may also be optional language for the board to consider; in this case the word [OPTIONAL] should be removed.*

(b) Legal references are listed for convenience, but do not need to be included in the policy as adopted.

(c) Any model policies listed under “cross-reference” indicate a reference to another related VSBA model policy. A district should check its own current policies to assure internal consistency.

(d) Withdrawn and earlier versions of revised policies should be maintained separately as part of the permanent records of the District.

Statement of Philosophy: This policy shall be concerned with the health and well-being of all students and the policy shall take into consideration the individual needs of students with problems (drug, alcohol, substance abuse problems) as well as the right of the majority of students to an education.^[2]

It is therefore the policy of the _____ School District (District) that no student shall knowingly possess, use, sell, give or otherwise transmit, or be under the influence of any illegal drug, regulated substance, or alcohol on any school property, or at any school sponsored activity away from or within the school.^[3] It is further the policy of the District to make appropriate referrals in cases of substance abuse.

Definitions

1. The term “**substance abuse**” as used in this policy is the ingestion of a substance in such a way that it interferes with a person’s ability to perform physically, intellectually, emotionally, or socially.^[4]
2. The term “**drug**” as used in this policy means any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, cannabis or any other controlled substance as defined by state or federal regulation or statute.^[5]

Administrative Responsibilities Related to Alcohol and Drugs

Educational Program. The superintendent or designee shall work with appropriate staff members to develop and conduct an alcohol and drug abuse educational program.^[6] The

[1] This policy is required by 16 V.S.A. 1165(c) and SBE Rule 4212. Unless otherwise noted in the following notes, the State Board rule requires that the policy include the elements contained in this model.

[2] SBE Rule 4212 requires the policy to have this statement of philosophy.

[3] 16 V.S.A. § 1165(a). See also 18 V.S.A. § 4237 making it unlawful for any person to sell or dispense any regulated drug to minors or to any other person on school property or property adjacent to a school. See 16 V.S.A. §140 regarding prohibition of tobacco use on public school grounds or at public school sponsored functions.

[4] Vermont State Board of Education Manual of Rules and Practices, Rule 4211

[5] See definitions of narcotic drugs and hallucinogenic drugs in 18 V.S.A. §4201; and controlled substances in 41 U.S.C. §706(3) and 21 U.S.C. §812.

[6] 16 V.S.A. §131(9) Definition of Comprehensive Health Education includes drugs, including education about alcohol, caffeine, nicotine, and prescribed drugs.

program shall be consistent with the Vermont Alcohol and Drug Education Curriculum Plan.^[7] If the District is a recipient of federal Safe and Drug-Free Schools and Communities Act funds, the Act will be considered in the development of the alcohol and drug abuse educational program.^[8]

Cooperative Agreements.^[9] The superintendent or designee shall annually designate an individual to be responsible for providing information to students and parents/guardians about outside agencies that provide substance abuse prevention services and to encourage the use of their services and programs when appropriate.

The District shall have a cooperative agreement with at least one provider, approved by the Department of Health, that will provide substance abuse treatment to students who are referred through the school's support and referral system, or who refer themselves for treatment.

Immediate Procedures.^[10] The superintendent or designee shall establish procedures for handling any alcohol/drug related incident until the student has been discharged to the parent, guardian, social service, medical, or law enforcement agency.

Emergency.^[11] The superintendent or designee shall establish procedures for administering emergency first aid related to alcohol and drug abuse. The procedures will define the roles of the personnel involved.

Administrative Responsibilities Related to Student Conduct and Discipline

Any student who violates this policy by knowingly possessing, using, selling, giving or otherwise transmitting, or being under the influence of any illegal drug, regulated substance, or alcohol, on any school property, or at any school sponsored activity away from or within the school shall be subject to discipline consistent with the District's policy on Student Conduct and Discipline and the school's overall discipline plan developed pursuant to 16 V.S.A. § 1161a.

[OPTIONAL] Notification. The superintendent or designee shall ensure that parents and students are given copies of the standards of conduct and disciplinary sanctions contained in the procedures related to this policy and are notified that compliance with the standards of conduct is mandatory. Notice to students will, at a minimum, be provided through inclusion of these standards and sanctions in the student handbook distributed to all students at the beginning of each school year or when a student enrolls in the school.^[12]

[7] SBE Rule 4212.2 requiring the education program be consistent with this Plan.

[8] 20 U.S.C. §§7101 et seq. Safe & Drug-Free Schools & Communities Act of 1994

[9] SBE Rule 4212.3 requiring the provision of support and referral system for students in distress.

[10] SBE Rule 4212.3A requiring a policy on the handling of any alcohol/drug-related incident.

[11] SBE Rule 4212.3B requiring that each "...school district policy...establish procedures for administering first aid related to alcohol and drug abuse. The procedures will define the roles of the personnel involved."

[12] This section is not required by law, but could be included in a school board policy to ensure that adequate notice of the school district's policy and procedures related to alcohol and drug abuse is given to students and parents.

<i>VSBA Version:</i>	<i>November 1, 2022</i>
<i>Date Warned:</i>	
<i>Date Adopted:</i>	
<i>Legal Reference(s):</i>	<i>20 U.S.C. §§7101 et seq. (Safe & Drug-Free Schools & Communities Act of 1994)</i>
	<i>16 V.S.A. §909 (Drug & Alcohol Abuse Prevention Education Curriculum)</i>
	<i>16 V.S.A. §131(9) (Comprehensive Health Education)</i>
	<i>16 V.S.A. §1045(b)(Driver Training Course)</i>
	<i>16 V.S.A. §1165 (Alcohol and drug abuse)</i>
	<i>18 V.S.A. §4226 (Drugs: minors, treatment, consent)</i>
	<i>18 V.S.A. § 4237 (Possession and Control of Regulated Drugs)</i>
	<i>7 V.S.A. §1001 (Alcoholic Beverages, Cannabis, And Tobacco Definitions)</i>
	<i>Vt. State Board of Education Manual of Rules and Practices §§4200 -4212.3B)</i>
<i>Cross Reference:</i>	<i>Student Conduct and Discipline</i>
	<i>Search and Seizure of Students by School Personnel</i>
	<i>Wellness and Comprehensive Health</i>
	<i>Tobacco Prohibition</i>

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COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
Colchester High School Media Center

Tuesday, February 4, 2025
7:00 p.m.

MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, February 4, 2025, in the Colchester High School Media Center. Board members in attendance were Board Chair Lindsey Cox, Directors Nic Longo, Ben Yousey-Hindes, Laurie Kigonya, Jennifer Fath, and student representative Rylee Friend. District administrators in attendance included Superintendent Amy Minor, Business and Operations Manager George Trieb, Director of Curriculum and Instruction Gwen Carmolli, and Director of Student Support Services Carrie Lutz. There were no audience members.

I. Call to Order

Board Chair Lindsey Cox called the meeting to order at 7:00 p.m. and led in the Pledge of Allegiance.

II. Citizen Participation

None.

III. Hear Quarterly Financial Report

Information

Business and Operations Manager George Trieb provided an overview of the second fiscal quarter. Revenue and expenditures are tracking mostly as expected. He noted that the district should expect a surplus of \$993,888 if the current spending trend continues.

IV. Approval of Roof Section Replacement at MBS

Action

A section of the roof at Malletts Bay School has been maintained well but it has outlived its useful life and is starting to fail and needs to be replaced. The district received several bids for the work. Business and Operations Manager George Trieb went over the different costs, material quality, and warranty information and recommended selecting A.C. Hathorne Company. The work will be completed over the summer and will not disrupt any of the summer programming.

Director Fath moved to accept the bid from A.C. Hathorne Company and authorize the business and operations manager to sign a contract for the project.

V. Approval of Contract with Black River Design Architects

Action

The board reviewed the contract and agreement with Black River Design Architects for all the projects relating to the facilities work that will happen over the next five years as a result of the facilities bond that was approved by voters in November. Following the approval of this contract, they will start putting out bids for the construction.

Director Kigonya moved to authorize the business manager to sign the contract agreement with Black River Design as presented.

VI. Approval of Consent Agenda

Action

The board reviewed the following consent agenda.

Director Yousey-Hindes moved to approve the consent agenda as provided. The motion passed unanimously.

VII. Approval of Meeting Minutes

Action

- January 21, 2025

Director Longo moved to approve the meeting minutes for January 21, 2025. The motion passed unanimously.

VIII. Board/Administration Communication, Correspondence, Committee Reports

Information

- Superintendent Minor has been giving FY26 Budget Presentations at faculty meetings and PTA meetings. The board will record a round table budget discussion with LCATV at the next school board meeting.
- The bond bank application was approved. Teams are working to finalize floor plans for things like window placement and sink and cabinet locations. Administrators and teachers toured the new construction at the Winooski School District to see their spaces and get ideas for things they would like to implement in the CSD floor plans.

IX. Future Agenda Items

Information

- School Calendar
- School Reports
- Weapons and Firearms Policy

X. Executive Session to Discuss Contract Negotiations

Action

Director Yousey-Hindes moved to enter executive session at 7:29 p.m. to discuss contract negotiations. The motion passed unanimously.

XI. Adjournment

Director Kigonya moved to exit executive session and adjourn the meeting at 8:38 p.m.

Recorder:

Board Clerk:

Meghan Baule
Recording Secretary

Ben Yousey-Hindes
Board Clerk