

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
Colchester High School Media Center

Tuesday, April 1, 2025
7:00 p.m.

MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, April 1, 2025, in the Colchester High School Media Center. Board members in attendance were Lindsey Cox, Nic Longo, Ben Yousey-Hindes, Laurie Kigonya, and Student Representative Rylee Friend. District administrators in attendance included Superintendent Amy Minor, Business and Operations Manager George Trieb, Director of Curriculum and Instruction Gwen Carmolli, and Director of Student Support Services Carrie Lutz. There were no audience members.

I. Call to Order

Board Chair Lindsey Cox called the meeting to order at 7:00 p.m. and led in the Pledge of Allegiance.

II. Citizen Participation

None.

III. Second and Final Reading of School Board Policies

Action

School Board Policy: B1

Code of Ethics for School Board Members: B2

Management and Suspensions of Policies: A1

These three policies are reviewed annually to renew the board's commitment to their service and the District. No changes were recommended or requested.

Director Kigonya moved to approve the second and final readings of board policies B1, B2, and A1. The motion passed unanimously.

IV. First Reading of Fiscal and Business Management Policy: E1

Action

This policy serves as the overarching fiscal management policy, and Business and Operations Manager George Trieb gave an overview of how the policy is used. He highlighted two recommended changes, one clarification, and one suggestion from the auditor regarding conflict of interests in purchasing. The board agreed with the recommendations and had no further suggestions.

Director Longo moved to approve the first reading of Fiscal and Business Management Policy: E1. The motion passed unanimously.

V. First Reading of Policies

Action

Grant Funding: E2

Travel and Expenses: E5

Capitalization of Assets: E7

Fraud: E9

These four policies were reviewed by the financial department and presented to the board by Business and Operations Manager George Trieb. There were no recommended changes to E2 or E9, and minor

adjustments were suggested for E5 and E7. The board asked a few clarifying questions and suggested aligning some of the language that was similar across a few financial policies.

Director Yousey-Hindes moved to approve the first readings of board policies E2, E5, E7, and E9. The motion passed unanimously.

VI. First Reading of Policies Action
Student Activity Account Policy: E4
Donations: E10

Business and Operations Manager George Trieb gave an overview of these two policies. The board discussed scenarios for both policies and the change that is being recommended for policy E10.

Director Kigonya moved to approve the first readings of board policies E4 and E10. The motion passed unanimously.

VII. Facility Renovation/Construction Update Information

Superintendent Amy Minor provided the board with an update on the ongoing planning for the facility renovation/construction project. Over the past few months, building committees have been touring recently renovated schools, looking at examples, and finalizing classroom floor plans to include IT, AV, and cabinetry placement. She shared some renderings and an interactive E3 view of a classroom and walked the board through a detailed blueprint of the basement, first, and second floors. The district is planning to bid for a general contractor soon.

VIII. Approval of Consent Agenda Action

The board reviewed the following consent agenda.

Director Yousey-Hindes moved to approve the consent agenda as provided. The motion passed unanimously.

- IX. Approval of Meeting Minutes** **Action**
- March 18, 2025

Director Longo moved to approve the meeting minutes for March 18, 2025. The motion passed unanimously.

- X. Board/Administration Communication, Correspondence, Committee Reports** **Information**
- None.

- XI. Future Agenda Items** **Information**
- School Reports
 - Policy Work
 - Facility Renovation/Construction Updates

- XII. Executive Session to Discuss Contract Negotiations** **Action**

Director Kigonya moved to enter executive session at 8:01 p.m. to discuss contract negotiations. The motion passed unanimously.

Director Yousey-Hindes moved to exit executive session at 8:42 p.m. The motion passed unanimously.

- XIII. Adjournment**

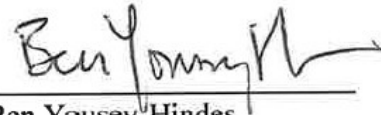
Director Kigonya moved to adjourn at 8:43 p.m. The motion passed unanimously.

Recorder:



Meghan Baule
Recording Secretary

Board Clerk:



Ben Yousey-Hindes
Board Clerk